



File: 01.01.MN.SC.2025

CITY COUNCIL
Special Council Meeting Minutes, Monday, August 18, 2025

Date: August 18, 2025

Place: Council Chambers

Presiding Officer: Mayor David Bosiak

Councillors Present: Councillors Randy Daley, Steven Sobering, Devin Shtykalo, Kathy Bellemare

Councillors Absent: Deputy Mayor Christian Laughland; Councillor Ted Rea

Staff in Attendance: Sharla Griffiths, City Manager
Lisa Gaudet, Deputy City Manager
Bernardo Pasco, Director of Public Works & Operations
Gertrud Carriere, Executive Assistant

1. Call to Order

Mayor Bosiak called the meeting to order at 5:05 p.m.

2. Changes to Agenda

#SC2025-7 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts the Special Council Meeting Agenda as presented.

CARRIED

3. Confirm Minutes: No items.

4. Public Hearings, Appeal Hearings, and Delegations:

- a) **Public Hearings:** No public hearings scheduled.
- b) **Appeal Hearings:** No appeal hearings scheduled.
- c) **Delegations:** No delegation scheduled.

5. Consent Agenda

"All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately."

a) Action Items: No items.

b) Filing Items: No items.

6. Reports

a) Corporate: No items.

b) Finance: No items.

c) Engineering: No items.

d) Protective Services: No items.

e) Committees: No items.

7. Correspondence for Discussion: No items.

8. Unfinished Business: No items.

9. New Business:

a) Ratification of CUPE 3240 Letter of Understanding: Construction/Maintenance Foreman – Utility to Utility Supervisor

#SC2025-8 Moved by: Councillor Daley

Seconded by: Councillor Sobering

WHEREAS the City of Dauphin requires a revision to the Utility Department, which includes a review and update to the Construction/Maintenance Foreman - Utility position;

BE IT RESOLVED that Council accepts as information a memorandum from the City Manager, explaining the change in the Utility Department and recommending Council ratify the CUPE 3240 Letter of Understanding regarding the change to the Construction/Maintenance Foreman - Utility position including a title change to Utility Supervisor and a change to the wage scale and duties, education, and experience required for the position;

FURTHER BE IT RESOLVED that Council agrees with the City Manager's recommendation and authorizes the Mayor and City Manager to sign and seal the CUPE 3240 Letter of Understanding regarding the Construction/Maintenance Forman - Utility position/Utility Supervisor position.

CARRIED

The Deputy City Manager, Director of Public Works & Operations, and Executive Assistant left the room at 5:05 p.m.

- b) Project and Development Manager

#SC2025-9 Moved by: Councillor Sobering

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information a memorandum dated August 13, 2025 from the City Manager, outlining the human resource process regarding the newly created position of Project and Development Manager, and recommending a salary for the position as indicated in the memorandum;

FURTHER BE IT RESOLVED that Council agrees with the City Manager's recommendation and approves the salary for the Project and Development Manager as stated in the August 13, 2025 memorandum.

CARRIED

The Deputy City Manager, Director of Public Works & Operations, and Executive Assistant returned at 5:21 p.m.

10. Bylaws: No items.
11. Invitations, Community Events, and Councillors' Reports
- a) Invitations: No invitations.
- b) Community Events: No community events.
- c) Councillors' Reports: No items.
12. Adjournment

This meeting does adjourn at 5:22 p.m.

David Bosiak, Mayor

Sharla Griffiths, City Manager