



CITY COUNCIL

File 01.01.MN.RC.2025

Regular Council Meeting Minutes
March 24, 2025 at 5:00 p.m.

Date: March 24, 2025

Place: Council Chambers

Presiding Officer: Mayor David Bosiak

Councillors Present: Deputy Mayor Christian Laughland; Councillors Ted Rea, Randy Daley, Steven Sobering, Kathy Bellemare, Devin Shtykalo (Teams)

Staff in Attendance: Sharla Griffiths, City Manager
Lisa Gaudet, Deputy City Manager
Gertrud Carriere, Executive Assistant

Staff Absent: Mike VanAlstyne, Director of Public Works & Operations

1. Call to Order

Mayor Bosiak called the meeting to order at 5:00 p.m.

2. Changes to Agenda

#2025-175 Moved by: Councillor Bellemare Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that the Regular Council Meeting agenda be amended as follows:

Additions: 8.b) Tax Service – Appointment of Additional Tax Sale Manager
Deletions: 9.c) Tax Service – Appointment of Additional Tax Sale Manager

CARRIED

#2025-176 Moved by: Councillor Rea Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts the Regular Council Meeting agenda as amended.

CARRIED

3. Confirm Minutes

#2025-177 Moved by: Deputy Mayor Laughland Seconded by: Councillor Sobering

BE IT RESOLVED that Council waives the reading and accepts and approves as circulated the minutes of the following meeting:

a) Regular Council Meeting – March 10, 2025

CARRIED

4. Public Hearing, Appeal Hearings, and Delegations:

- a) Public Hearing: No public hearings scheduled.
- b) Appeal Hearing: No appeal hearings scheduled.
- c) Delegations: No delegations scheduled.

5. Consent Agenda

"All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately."

Consent Agenda

- a) Action Items:
 - i) Outstanding Water Accounts Added to Taxes

BE IT RESOLVED that the following water accounts be added to taxes:

ROLL#	AMOUNT	PROPERTY ADDRESS	DETAILS
0011400.000	\$116.44	103 – 5 th Avenue SE	Previous tenant did not pay final water bill
0200600.000	\$148.01	115 Edgar Avenue	Previous tenant did not pay final water bill
0006900.000	\$6,115.16	2001-2175 Mountain Road	Owner has not paid the current water bill
TOTAL	\$6,379.61		

As recommended by the Director of Finance and the Utility Clerk.

- b) Filing Items:
 - i) Mountain View School Division
 - 2025 Notice of Tax Requirements
 - News Digest, March 10, 2025
 - ii) Inter-Mountain Watershed District – 2025/2026 Conservation Program Levy
 - iii) Minister for Municipal and Northern Relations – Municipal Operating Grant and Additional Supports

As recommended by the Mayor and the City Manager.

#2025-178 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that all items listed and read under Item 5 – Consent Agenda be approved and form part of these minutes.

CARRIED

6. Reports

a) Corporate:

- i) ICT Manager – February 2025

#2025-179 Moved by: Councillor Bellemare

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information the following Corporate Report for the March 24, 2025 Regular Council Meeting:

- ICT Manager – February 2025

CARRIED

b) Finance:

- i) Accounts for Approval

#2025-180 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Daley

BE IT RESOLVED that the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

Cheque Totals:

230 – 280	51	\$1,192,972.35
EFT 18 – 21	4	\$20,627.63

Voided Cheques in Current Range:

<u>Cheque Date</u>	<u>Cheque Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Explanation</u>
--------------------	----------------------	--------------	---------------	-------------------------

None

Voided Cheques in Past Ranges:

Feb 14, 2025	93	William McMillan	\$89.59	Re-issued in Spouse's name
--------------	----	------------------	---------	----------------------------

Electronic Payments:

February 2025	7	\$192,299.40
---------------	---	--------------

CARRIED

- c) **Engineering:** No items.
- d) **Protective Services:** No items.
- e) **Committees:**

#2025-181 Moved by: Councillor Daley

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the minutes and reports from the following committees:

- i) Parkland Regional Library
 - 2024 Audited Financial Statements
- ii) Parkland Chamber of Commerce
 - Financial Statements – October 31, 2024
 - Year in Review – March 18, 2025
- iii) Fort Dauphin Museum Inc.
 - Regular Board Meeting – February 11, 2025
 - Manager’s Report – March 5, 2025
- iv) City Beautification Advisory
 - Regular Board Meeting – February 13, 2025

CARRIED

7. **Correspondence for Discussion:** No items.

8. **Unfinished Business:**

- a) Government of Manitoba – Conservation and Climate Fund Grant Contribution Agreement

#2025-182 Moved by: Councillor Daley

Seconded by: Councillor Sobering

WHEREAS the United Nations defines climate change as a long-term shift in temperature and weather patterns, caused by natural and human activities, and accelerated by burning fossil fuels like coal, oil, and gas;

AND WHEREAS agricultural producers are experiencing drought, floods, and hardship for animals, which are resulting in financial and food productivity impacts;

AND WHEREAS many organizations and governments accept that humans must change their activities to slow or reverse the effects of climate change to enable the world to function well now and into the future;

AND WHEREAS the Federal Government has made several commitments to fight climate change, such as the goal to reduce emissions by 40-45% below 2005 levels by 2035 and to achieve net-zero emissions by 2050;

AND WHEREAS the Manitoba Provincial Government has created a Made-in-Manitoba Climate and Green Plan that outlines many actions, including targets for clean energy implementation, investing in and implementing green infrastructure, creating healthier soils and flood/drought mitigation, increasing wildlife and wilderness conservation efforts, and emission reductions;

AND WHEREAS municipalities can help to support these targets by adopting their own Climate Adaptation Plans;

AND WHEREAS in addition to the City's application to the Federation of Canadian Municipalities Green Municipal Fund, the City of Dauphin has also applied to the Government of Manitoba's Conservation and Climate Fund for financial assistance towards the creation of a Climate Adaptation Plan;

BE IT RESOLVED that Council accepts as information a Conservation and Climate Program Funding Agreement between the Government of Manitoba and the City of Dauphin and a memorandum dated March 24, 2025 from the Information and Communication Technologies (ICT) Manager, advising that the Province has approved a grant of up to \$15,000 towards the City's Climate Adaptation Plan project and recommending that the agreement be approved;

FURTHER BE IT RESOLVED that Council agrees with the ICT Manager's recommendation and authorizes the Program Funding Agreement with the Government of Manitoba for funding towards the development of the City's Climate Adaptation Plan to be signed and sealed by the Mayor and the City Manager on behalf of the City of Dauphin.

CARRIED

b) Tax Service – Appointment of Additional Tax Sale Manager

#2025-183 Moved by: Councillor Sobering

Seconded by: Deputy Mayor Laughland

WHEREAS at their regular meeting of January 6, 2025, Council appointed Donna Zinkiew, General Manager of TAXervice Inc., as Tax Sale Manager for the City of Dauphin for the calendar year 2025;

AND WHEREAS TAXervice has requested that an additional TAXervice representative be authorized to act as Tax Sale Manager on behalf of the City of Dauphin;

BE IT RESOLVED that pursuant to Bylaw 03/2012 Being a Bylaw of the City of Dauphin to Establish a Tax Sale Contractor Position, Council appoints, in addition to Donna Zinkiew, the following representative as Tax Sale Manager for the City of Dauphin for the calendar year 2025:

- Tyler Burnside, Associate of TAXervice Inc.

CARRIED

9. **New Business:**

- a) Dauphin Fire Department – Top Mount Enclosed Pumper Truck

#2025-184 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

WHEREAS at their regular meeting of September 25, 2023, Council approved the purchase of a 2025 Model Freightliner Cab & Chassis Top Mount Enclosed Pumper with a 1,000 imperial gallon water tank and a Darley 1,250 imperial gallon water pump from Fort Garry Fire Trucks for a total cost of \$788,998.00 plus applicable taxes;

BE IT RESOLVED that Council accepts as information correspondence dated March 19, 2025 from the Fire Chief, noting that due to fluctuations in the market, the total amount of the entire purchase of the Pumper Truck has increased by \$15,475.00 for a new total cost of \$804,473.00 plus applicable taxes;

FURTHER BE IT RESOLVED that Council approves payment for the purchase of the Pumper Truck in the amount of \$804,473.00 plus applicable taxes from the Fire Reserve;

FURTHER BE IT RESOLVED that the City's 65% portion of the purchase of the Pumper Truck will be paid for by the Fire Reserve with the remaining 35% being reimbursed by the Rural Municipality (RM) of Dauphin as per the Joint Fire Agreement.

CARRIED

- b) Manitoba Cycling Association – Dauphin City Centre Criterium Race

#2025-185 Moved by: Councillor Bellemare

Seconded by: Councillor Sobering

WHEREAS the Manitoba Cycling Association proposes to host a criterium-style bicycle race – the *Dauphin City Centre Crit* – within the City of Dauphin on Sunday, June 1, 2025, from 2:00 p.m. to 5:00 p.m.;

AND WHEREAS the proposed event route includes portions of Main Street, 1st Avenue NW, 2nd Avenue NW, and 1st Street NW, with temporary road closures and traffic redirection to ensure the safety of participants, spectators, and the general public;

BE IT RESOLVED that Council accepts as information correspondence dated March 5, 2025 from Nick Bergen, Head Coach, and Brent Burley, Assistant Coach, Manitoba Cycling Association, that includes a detailed race plan outlining safety and emergency protocols, volunteer management, communications to residents and businesses, and coordination with the RCMP;

FURTHER BE IT RESOLVED that Council approves the request from the Manitoba Cycling Association to host the *Dauphin City Centre Crit* on June 1, 2025, subject to the following conditions:

1. That traffic control measures and course marshals are in place as described in the race plan;
2. That advance notice is provided to affected residents and businesses through pamphlet delivery and outreach;
3. That the local RCMP detachment is notified of the event in advance;
4. That the Manitoba Cycling Association maintains appropriate liability insurance coverage for the event;

5. That the course is fully cleaned and reopened to traffic promptly following the event.

FURTHER BE IT RESOLVED that City staff coordinates with race organizers to provide support where appropriate to ensure the safe and successful delivery of this community event.

CARRIED

10. Bylaws:

- a) Bylaw 05/2025 Being a Bylaw of the City of Dauphin to Provide for Compliance with Bylaws
(1st Reading)

#2025-186 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Daley

BE IT RESOLVED that Bylaw 05/2025 Being a Bylaw of the City of Dauphin to Provide for Compliance with Bylaws, *be now read a first time.*

CARRIED

- b) Bylaw 06/2025 Being a Bylaw of the City of Dauphin to Provide for an Administrative Penalty Scheme for Parking and General Bylaw Enforcement *(1st Reading)*

#2025-187 Moved by: Councillor Rea

Seconded by: Councillor Daley

BE IT RESOLVED that Bylaw 06/2025 Being a Bylaw of the City of Dauphin to Provide for an Administrative Penalty Scheme for Parking and General Bylaw Enforcement, *be now read a first time.*

CARRIED

11. Invitations, Community Events and Councillors' Reports:

- a) **Invitations:**

#2025-188 Moved by: Councillor Daley

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the following invitation:

- i) Association of Manitoba Municipalities – Free Sessions on Addressing Anti-Government and Anti-Establishment Hate in Times of Crisis, April 14, 2025

FURTHER BE IT RESOLVED that all expenses related to Council and Senior Management attending this event be borne by the City of Dauphin.

CARRIED

b) **Community Events:**

#2025-189 Moved by: Councillor Bellemare

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information the following community events:

- i) West Region Treaty 2 & 4 Cultural Centre - 2SLGBTQIA+ Education Event, March 27, 2025
- ii) Dauphin Friendship Centre – Volunteer Appreciation Event, April 11, 2025

CARRIED

c) **Councillors' Reports**

COUNCILLOR BELLEMARE

Advised that she attended:

- March 13 – City Beautification Advisory Committee Meeting
- March 14 – Dauphin Friendship Centre Cultural Presentation
- March 17 – Dauphin & District Allied Arts Council Liaison Committee Meeting
- March 17 – Planning & Priorities Committee Meeting
- March 18 – Parkland Regional Library Planning Meeting
- March 24 – Meeting with City's ICT Manager regarding surveys for the Parkland Regional Library

Community events:

- March 18 & 19 – Parkland Chamber of Commerce luncheon and awards night. At the luncheon, businesses were recognized for their milestone involvement with the Chamber over the years. As well, in the evening, winners were announced for six categories such as best new business, best side gig, etc. A special congratulations to Doug Deans who received the legacy award for this community contributions over the years. This award has now been renamed in honour of Stephen Chychota who has just announced that he is moving to Portage La Prairie after 10 years. Thank-you to Stephen for all the innovations you have brought to this organization including making it a regional one, plus being a sponsor for the targeted immigration program in conjunction with the Province, and the great travel opportunities you introduced.

Comments & Requests:

- Kudos to all City staff members who have recently taken courses in topics that will benefit City operations. We received notification of this in our Council package. While we often get updates like this, this time there were 10 staffers who received certificates in a total of 13 different areas, with a couple of them receiving four certificates each. Thank-you for your commitment to future education and to our city.

COUNCILLOR REA

Advised that he attended:

- March 10 - Regular Council Meeting
- March 14 – Truth to Action Training Session
- March 17 – Planning & Priorities Committee Meeting

- March 18/19 – Parkland Chamber of Commerce Appreciation Lunch/Awards Night
- March 20 – Dauphin At-Risk Teens Committee Meeting

Comments & Requests:

- March 21 – Watched the Dauphin Kings take the first game of the playoffs over Wayway Wolverines.

COUNCILLOR - DALEY

Advised that he attended:

- March 10 – Regular Council Meeting
- March 17 – Planning & Priorities Committee Meeting
- March 20 – Facilitated a photo op and interviews for the Winnipeg Free Press and the Brandon Sun at the Parkview Lodge Housing Foundation
- March 22 – Dauphin & District Community Foundation Vital Signs Focus Group

Comments & Requests:

- I have been working with Fierce Female Hockey to bring a camp to Dauphin for 6-10 years old to provide exposure and development for female hockey. Assistant General Manager of Dauphin Recreation Services, Lindsey Kyle, has been handling logistics for this event on April 13th. Just over 100 girls will be attending.

COUNCILLOR SHTYKALO

Advised that he attended:

- March 10 – Regular Council Meeting
- March 17 – Eco West Climate Resilience and Adaptation Planning Workshop
- March 19 – Sports Tourism Committee Meeting
- March 24 – Economic Development Committee Meeting

DEPUTY MAYOR LAUGHLAND

Advised that he attended:

- March 10 – Regular Council Meeting
- March 13 – City Beautification Advisory Committee Meeting
- March 17 – Planning & Priorities Committee Meeting
- March 18/19 – Parkland Chamber of Commerce Appreciation Lunch/Awards Night

Comments & Requests:

- A community-wide yard sale is happening on May 31st. Save the date!

COUNCILLOR SOBERING

Advised that he attended:

- March 10 – Regular Council Meeting
- March 17 – Planning & Priorities Committee Meeting
- March 18 – Parkland Chamber of Commerce Appreciation Lunch
- Riverside Cemetery Board Meeting
- March 24 – Economic Development Committee Meeting

Comments & Requests:

- This weekend there was some gold earned at the Nationals with the Brandon Bobcats and there was a local brewery that was the supplier of the championship lager complete with the Bobcats' logo and mascot provided by Obsolete Brewing Company. That company designed a can and label in conjunction with the University, they purchased it, we delivered and it and everybody was very excited about it. Congrats to J.J. Love, it was an amazing game to watch.

MAYOR BOSIAK

Comments & Requests:

- Race RMNP hosted the Banff Film Festival in the Countryfest Community Theatre for two nights.
- The JV Girls Basketball Provincial Championship was held, the Dauphin Clippers ended up finishing in second place. We received a lot of positive feedback from the visiting teams about the way they were treated and their accommodations in town. It was a great event and a tremendous boost to our economy.
- We had a meeting with another potential developer who is interested in multi-family housing in the community.
- I spoke to the Minister of Education, Tracy Schmidt, about our Child Care Facility project and I congratulated her on the Provinces legislation that was introduced changing the requirements regarding flags and God Save the King.

#2025-190 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts as information the Councillors' Reports for the Regular Council Meeting of March 24, 2025.

CARRIED

12. Recess

#2025-191 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that the Council Meeting be recessed at 5:30 p.m.

CARRIED

The Committee recessed for a break at 5:30 p.m.

#2025-192 Moved by: Councillor Rea

Seconded by: Councillor Daley

BE IT RESOLVED that the Council Meeting be reconvened at 6:15 p.m.

CARRIED

13. COMMITTEE OF THE WHOLE

a) Call to Order

Mayor Bosiak called the meeting to order at 6:15 p.m.

b) Changes to Agenda

#2025-193 Moved by: Councillor Sobering

Seconded by: Councillor Shtykalo

BE IT RESOLVED that the Committee of the Whole Agenda be amended as follows:

Additions: 13.c)iii) Purchase of Pipe & Drape System for DRS

CARRIED

#2025-194 Moved by: Councillor Rea

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts the Committee of the Whole Agenda as amended.

CARRIED

#2025-195 Moved by: Councillor Rea

Seconded by: Councillor Daley

BE IT RESOLVED that Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

CARRIED

#2025-196 Moved by: Councillor Bellemare

Seconded by: Councillor Daley

BE IT RESOLVED that this Committee of the Whole now rises and reports to Council.

CARRIED

c) Committee of the Whole – General

i) Recreation

#2025-197 Moved by: Councillor Shtykalo

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the discussion regarding Recreation.

CARRIED

ii) Protective Services/Policing

#2025-198 Moved by: Councillor Daley

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the discussion regarding Protective Services/Policing.

CARRIED

- iii) Purchase of Pipe & Drape System for DRS

#2025-199 Moved by: Councillor Shtykalo

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the discussion regarding the purchase of a Pipe & Drape system for Dauphin Recreation Services.

CARRIED

- d) Committee of the Whole – Committee Minutes: No items.

- c) Committee of the Whole – Personnel:

- i) TRC Call to Action #92 Reconciliation Awareness Program Certificate

#2025-200 Moved by: Councillor Rea

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information certificates from Legacy Bowes and the Knowledge Bureau for the completion of the TRC Call to Action #92 Reconciliation Awareness Program for the following employees:

- Sharla Griffiths
- Lisa Gaudet

CARRIED

- ii) Workplace Hazardous Materials Information Systems (WHMIS) Certification

#2025-201 Moved by: Councillor Rea

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts as information certificates from Work Safe Manitoba for the completion of the Workplace Hazardous Material Information Systems (WHMIS) for the following employees:

- Dean Wowchuk
- Nick Baumung
- Josh Jaeb

CARRIED

- iii) Conrad Demeria – Community Emergency Response Team – Basic Training Certificate

#2025-202 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information a certificate presented to Conrad Demeria for the completion of Community Emergency Response Team – Basic Training.

CARRIED

- iv) Ember Kutcher – Accessible Information & Communication Standard Training Module Certificate

#2025-203 Moved by: Councillor Daley

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information a certificate presented to Ember Kutcher for the completion of Accessible Information & Communication Standard Training.

CARRIED

- v) Janelle Thompson – (CSAM) Construction Safety Association of Manitoba Certification

#2025-204 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information certificates presented to Janelle Thompson for the completion of the following Construction Safety Association of Manitoba (CSAM) Training:

- Workplace Safety & Health (WSH) Committee and Worker Safety and Health Representative
- Understanding Workplace Safety & Health Enforcement
- Harassment & Violence Prevention
- Understanding Psychological Injuries – A Guide to WCB Legislation

CARRIED

- vi) Melanie Stadnyk – (CSAM) Construction Safety Association of Manitoba Certification

#2025-205 Moved by: Councillor Bellemare

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information certificates presented to Melanie Stadnyk for the completion of the following Construction Safety Association of Manitoba (CSAM) Training:

- Understanding Psychological Injuries – A Guide to WCB Legislation
- Harassment & Violence Prevention
- Asbestos Awareness
- Defensive Driving

CARRIED

- vii) Brittany Kolochuk – Successful Completion of Probationary Period

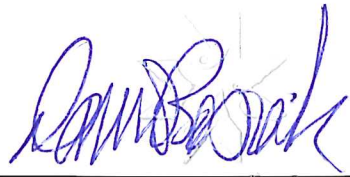
#2025-206 Moved by: Councillor Rea

Seconded by: Councillor Sobering

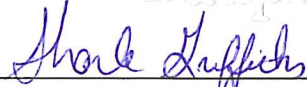
BE IT RESOLVED that Council accepts as information correspondence dated March 21, 2025 from Scott Carr, Director of Finance, advising that Brittany Kolochuk has successfully completed her probationary period for the position of Accounting Clerk – Tax Roll.

CARRIED

This meeting was adjourned at 7:10 p.m.



Dauphin David Bosiak, Mayor



Sharla Griffiths, City Manager