



## CITY COUNCIL

File 01.01.MN.RC.2024

Regular Council Meeting Minutes  
October 7, 2024 at 5:00 p.m.

**Date:** October 7, 2024

**Place:** Council Chambers

**Presiding Officer:** Mayor David Bosiak

**Councillors Present:** Deputy Mayor Christian Laughland; Councillors Ted Rea (Teams), Randy Daley, Steven Sobering, Kathy Bellemare, Devin Shtykalo

**Staff in Attendance:** Sharla Griffiths, City Manager  
Lisa Gaudet, Deputy City Manager  
Mike VanAlstyne, Director of Public Works & Operations  
Ember Kutcher, Marketing Coordinator  
Gertrud Carriere, Executive Assistant

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### 1. Call to Order

Mayor David Bosiak called the meeting to order at 5:00 p.m.

### 2. Changes to Agenda

#2024-486 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts the Regular Council Meeting agenda as presented.

**CARRIED**

### 3. Confirm Minutes

#2024-487 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council waives the reading and accepts and approves as amended the minutes of the following meeting:

- a) Regular Council Meeting – September 16, 2024

**CARRIED**

### 4. Public Hearing, Appeal Hearings, and Delegations:

- a) **Public Hearing:** No public hearing scheduled.
- b) **Appeal Hearing:** No appeal hearings scheduled.

*The Director of Public Works & Operations joined the meeting at 5:12 p.m.*

c) **Delegations:**

"Sunshine" Awards Presentation

#2024-488 Moved by: Councillor Shtykalo

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED** that Council approves the presentation of the City of Dauphin "Sunshine" Award to the following recipients: Jerry Joss, Clayton Swanton, and Carla Wolfenden.

**CARRIED**

*The Marketing Coordinator left the meeting at 5:21 p.m.*

5. **Consent Agenda**

*"All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately."*

**Consent Agenda**

a) **Action Items:**

i) **Outstanding Water Accounts Added to Taxes**

**BE IT RESOLVED** that the following water accounts be added to taxes:

ROLL#	AMOUNT	PROPERTY ADDRESS	DETAILS
0011400.000	\$57.89	103 – 5th Avenue SE	Previous Tenant did not pay final utility bill
0185000.000	\$106.45	706 Mountain Road	Previous Tenant did not pay final utility bill
0132400.000	\$171.20	220 – 6th Avenue NE	Previous Tenant did not pay final utility bill
0047900.000	\$236.27	29 – 3rd Avenue SW	Previous Tenant did not pay final utility bill
0035500.000	\$273.36	225 – 4th Avenue SE	Previous Tenant did not pay final utility bill
0006900.000	\$18,593.36	2001-2175 Mountain Road	Current Owner has not paid current water bill
<b>TOTAL</b>	<b>\$19,438.53</b>		

*As recommended by the Director of Finance and the Utility Clerk.*

ii) **Proclamation – Small Business Week & Chamber Days**

**BE IT RESOLVED** that Council proclaims October 20 – 26, 2024 as "Small Business Week" and "Chamber Days".

a) **Filing Items:**

i) **Growing Manitoba Ag – Newsletter, October 2024**

ii) **Prairie Mountain Health – Health Plus Newsletter, October 2024**

iii) **Community Futures Parkland Inc. – Newsletter, October 2024**

- iv) Manitoba Municipal Administrators – Correspondence Regarding District 7 Director
- v) Manitoba News Releases
  - Premier – Gas Tax Holiday Extended to December 31, 2024
  - Families – Fetal Alcohol Spectrum Disorder Strategy

*As recommended by the Mayor and the City Manager.*

#2024-489 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED** that all items listed and read under Item 5 – Consent Agenda be approved and form part of these minutes.

**CARRIED**

**6. Reports**

**a) Corporate:**

- i) City Manager – September 2024

#2024-490 Moved by: Councillor Daley

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts as information the following Corporate Report for the October 7, 2024 Regular Council Meeting:

- City Manager – September 2024

**CARRIED**

- ii) Deputy City Manager – September 2024

#2024-491 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED** that Council accepts as information the following Corporate Report for the October 7, 2024 Regular Council Meeting:

- Deputy City Manager – September 2024

**CARRIED**

b) Finance:

i) Accounts for Approval

#2024-492 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Sobering

**BE IT RESOLVED** that the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

**Cheque Totals:**

33778 – 33829	52	\$312,214.03
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**Voided Cheques in Current Range:**

<u>Cheque Date</u>	<u>Cheque Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Explanation</u>
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None

**Voided Cheques in Past Ranges:**

None

**Electronic Payments:**

September 2024	4	\$215,801.27
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**CARRIED**

- ii) Financial Statements (Unaudited – Prior to PSAB Adjustments)  
for Periods Ending June & July 2024 including:
1. General Fund Balance Sheet & General Fund Income Statement
  2. Utility Fund Balance Sheet & Utility Fund Income Statement

#2024-493 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts as information the unaudited Financial Statements (Before PSAB Adjustments) for the periods ending June & July 2024 including:

1. General Fund Balance Sheet & Income Statement
2. Utility Fund Balance Sheet & Income Statement

**CARRIED**

iii) Reserve Reports – June & July 2024

#2024-494 Moved by: Councillor Sobering

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts as information the Reserve Report for the periods ending June & July 2024.

**CARRIED**

iv) Budget Variance Analysis – July 2024

#2024-495 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED** that Council accepts as information the Budget Variance Analysis for the period ending July 2024.

**CARRIED**

c) Engineering: No items.

d) Protective Services:

i) Bylaw Enforcement Officer – September 2024

#2024-496 Moved by: Councillor Daley

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts as information the following Protective Services Reports for the October 7, 2024 Regular Council Meeting:

- Bylaw Enforcement Officer – September 2024

**CARRIED**

e) Committees:

#2024-497 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts as information the minutes and reports from the following committee:

- i) Fort Dauphin Museum
  - Regular Board Meeting – August 7, 2024
  - Manager's Report – September 4, 2024
- ii) Dauphin & Area Welcoming Communities Coalition
  - Regular Meeting – August 27, 2024
- iii) Dauphin Veterinary Services Board
  - Audited Financial Statements – December 31, 2023

**CARRIED**

7. Correspondence for Discussion:

- a) Manitoba News Release – Poverty Reduction Strategy Consultation Meeting, October 23, 2024

#2024-498 Moved by: Councillor Daley

Seconded by: Councillor Shtykalo

**WHEREAS** the Province of Manitoba, under *The Poverty Reduction Strategy Act*, is required to review and update its poverty reduction strategy every five years;

**AND WHEREAS** the current poverty reduction strategy, *Pathways to a Better Future*, was released in March 2019 and is due for renewal in 2024;

**AND WHEREAS** Manitoba's Poverty Reduction Committee of Cabinet has identified vulnerable populations, including infants and children, youth aging out of care, and seniors, as the focus of the next strategy;

**BE IT RESOLVED** that Council accepts as information correspondence dated September 16, 2024 from Julie Kentner, Executive Director, Legislation and Strategic Policy, Manitoba Families, inviting local stakeholders and residents to participate in the upcoming engagement process through meetings, surveys, and written submissions, including public, stakeholder, and Indigenous engagements at the Super 8 Hotel in Dauphin on October 23, 2024;

**FURTHER BE IT RESOLVED** that Council acknowledges the importance of addressing poverty and supporting vulnerable populations through collaborative efforts and initiatives and encourages local stakeholders to participate in the Province's Poverty Reduction Strategy engagement to provide essential perspectives in the development and renewal of the strategy for 2024 and beyond.

**CARRIED**

8. Unfinished Business:

- a) Municipal Agreement – Canada Community-Building Fund (CCBF)

#2024-499 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

**WHEREAS** the Canada Community-Building Fund (CCBF), formerly known as the Federal Gas Tax Fund, provides funding for municipal infrastructure projects, and the Governments of Canada and Manitoba executed the 2024-2034 CCBF Administrative Agreement (effective April 1, 2024) to govern the flow of CCBF funding to Manitoba municipalities;

**AND WHEREAS** Manitoba's allocation for 2024/25 under the new agreement is based on 2021 Census data and is slightly less than the previous 2023 allocation due to changing population numbers across the country;

**BE IT RESOLVED** that Council accepts as information correspondence dated September 5, 2024, from Steven Spry, Assistant Deputy Minister, Capital Project Planning and Delivery, Consumer Protection and Government Services, outlining the City of Dauphin's CCBF allocation for the next five-year period as follows:

- 2024/25 – \$465,330
- 2025/26 – \$484,719
- 2026/27 – \$484,719
- 2027/28 – \$504,108
- 2028/29 – \$504,108

**FURTHER BE IT RESOLVED** that Council accepts as information a 10-year municipal Canada Community-Building Fund Agreement between the Government of Manitoba and the City of Dauphin for the period April 1, 2024 through March 31, 2034, which outlines the terms and conditions of the CCBF funding allocation, including project eligibility and reporting requirements;

**FURTHER BE IT RESOLVED** that Council authorizes the Municipal Agreement under the Canada Community-Building Fund between the Government of Manitoba and the City of Dauphin to be signed and sealed by the Mayor and the City Manager on behalf of the City of Dauphin.

**CARRIED**

**9. New Business:**

- a) Letter of Support – Canada's National Ukrainian Festival

#2024-500 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

**BE IT RESOLVED** that Council accepts as information correspondence dated September 29, 2024, from Kayla Gillis, President, Canada's National Ukrainian Festival (CNUF), requesting a letter supporting CNUF's application for a Building Communities Through Arts and Heritage Grant to fund costs associated with providing live music, dance, and cultural demonstrations at Canada's National Ukrainian Festival in 2025;

**FURTHER BE IT RESOLVED** that Council appreciates Canada's National Ukrainian Festival for their work in bringing Ukrainian entertainment to Dauphin and for keeping Ukrainian culture alive in our community, and authorizes Administration to provide a letter supporting CNUF's application for a Building Communities Through Arts and Heritage Grant to assist with costs associated with their 2025 festival.

**CARRIED**

**10. Bylaws: No items.**

**11. Invitations, Community Events and Councillors' Reports:**

**a) Invitations:**

#2024-501 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED** that Council accepts as information the following invitation:

- i) The Royal Canadian Legion – Remembrance Day Service, November 11, 2024

**FURTHER BE IT RESOLVED** that all expenses related to Council and Senior Management attending this event be borne by the City of Dauphin.

**CARRIED**

**b) Community Events:**

#2024-502 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts as information the following community event:

- i) Fusion Credit Union – Community Infusion, October 23, 2024

**CARRIED**

**c) Councillors' Reports**

**COUNCILLOR REA**

Advised that he attended:

- September 16 – Regular Council Meeting
- September 18 – Property Standards Committee Meeting
- September 23 – Special Meeting regarding Recreation
- September 23 – Planning & Priorities Committee Meeting
- September 25 – Dauphin Recreation Services Board Meeting
- September 27 – Special Meeting regarding Recreation with the Dauphin Agricultural Society
- October 1 – Community Safety & Well-Being Committee Meeting
- October 3 – Community Safety & Well-Being Advisory Committee Meeting

Community Events:

- September 26 – Truth & Reconciliation Event at MacKenzie Middle School

Comments & Requests:

- September 23 – 27 - I was able to watch all the lunch and learn videos dealing with various truth and reconciliation topics, which I found to be very informative.



## **COUNCILLOR DALEY**

Advised that he attended:

- September 16 – Regular Council Meeting
- September 23 – Planning & Priorities Committee Meeting
- September 27 – Recreation/Agricultural Society Meeting
- October 3 – Housing Foundation Update Meeting

Community Events:

- September 21 – Dauphin Kings Home Opener Game

## **COUNCILLOR BELLEMARE**

Advised that she attended:

- September 17 – Dauphin & District Allied Arts Council Liaison Committee Meeting
- September 23 – Planning & Priorities Committee Meeting
- September 23 – Parkland Regional Library Meeting
- September 24 – Rail Safety Session at Dauphin Neighbourhood Renewal Corporation
- September 24 – Watson Art Centre Board Meeting
- September 25 – Riverside Cemetery Board Meeting
- October 1 – Dauphin Library Board Meeting
- October 3 – Community Safety & Well-Being Committee Meeting
- October 7 – Manitoba Libraries Association Provincial Conference

Community Events:

- October 2 – I attended the Wormhole Theatre event at the Active Living Centre. Local playwright Christine Harapiak did an amazing job writing three scripts for local actors to present. Lots of great talent in our community.
- October 3 – I attended the opening of the new library space in Gilbert Plains. This community library is part of the Parkland Regional Library system composed of 23 libraries in our region. The new library is spacious and includes a children's area and a meeting space.

Comments & Requests:

- Thank-you to the Gilbert Plains Municipality for their vision and support in renovating a larger space to house a new library. Your support of the regional library system is greatly appreciated by the Parkland Library Board and the residents of your municipality. With a Parkland Library card, books can be taken out at any of the 23 libraries within the regional system and returned to the Dauphin Public Library or any of the other system libraries.

## **COUNCILLOR SHTYKALO**

Advised that he attended:

- September 16 – Regular Council Meeting
- September 23 – Dauphin Recreation Services Board Meeting
- September 25 – Special Meeting regarding Recreation
- September 27 – Meeting with the Agricultural Society

## **DEPUTY MAYOR LAUGHLAND**

Advised that he attended:

- September 16 – Regular Council Meeting
- September 23 – Recreation Meeting
- September 23 – Planning & Priorities Committee Meeting

- September 25 - 26 – Association of Manitoba Municipality Cities Caucus Meeting in Thompson, MB
- September 27 – Meeting with the Agricultural Society
- October 2 – City/RM of Dauphin Liaison Meeting

Comments & Requests:

- Happy Thanksgiving!

## COUNCILLOR SOBERING

Advised that he attended:

- September 16 – Regular Council Meeting
- September 23 – Planning & Priorities Committee Meeting

Community Events:

- September 30 – Truth & Reconciliation Events at the new Treaty 2 & 4 Health Services Building

## MAYOR BOSIAK

Comments & Requests:

- I want to acknowledge Deputy Mayor Laughland for stepping in while I was away and doing all the heavy lifting, he knows how hard this job can be and I appreciate all of his efforts.
- We have been spending many hours working with Dauphin Recreation Services and our special committee on trying to figure out recreation in our community for the future. I want to acknowledge all the work by staff from the City and the recreation commission as well as Council for stepping up and providing invaluable input into that process. I hope that the discussions we are having with the Rural Municipality of Dauphin are fruitful.
- Attended the Grand Opening of the Activity Court at DRCSS.

#2024-503 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED** that Council accepts as information the Councillors' Reports for the Regular Council Meeting of October 7, 2024.

**CARRIED**

## 12. Recess

#2024-504 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Daley

**BE IT RESOLVED** that the Council Meeting be recessed at 5:55 p.m.

**CARRIED**

*The Committee recessed for a break at 5:55 p.m.*

#2024-505 Moved by: Councillor Rea

Seconded by: Councillor Daley

**BE IT RESOLVED** that the Council Meeting be reconvened at 6:35 p.m.

**CARRIED**

13. COMMITTEE OF THE WHOLE

a) Call to Order

Mayor Bosiak called the meeting to order at 6:35 p.m.

b) Changes to Agenda

#2024-506 Moved by: Councillor Rea

Seconded by: Councillor Sobering

BE IT RESOLVED that the Committee of the Whole Agenda be amended as follows:

Additions:	13.c) vi)	RCMP False Alarms
	13.c) vii)	Donations to not-For-Profit Organizations

CARRIED

#2024-507 Moved by: Councillor Daley

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts the Committee of the Whole Agenda as amended.

CARRIED

#2024-508 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

CARRIED

#2024-509 Moved by: Councillor Sobering

Seconded by: Councillor Daley

BE IT RESOLVED that this Committee of the Whole now rises and reports to Council.

CARRIED

c) Committee of the Whole – General

i) Budget 2025 Planning

#2024-510 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the discussion regarding Budget 2025 Planning.

CARRIED

ii) Mountain Road Bike Lane Improvements

#2024-511 Moved by: Councillor Sobering

Seconded by: Councillor Daley

**BE IT RESOLVED** that Council accepts as information the discussion regarding Mountain Road Bike Lane Improvements.

CARRIED

iii) Requests Regarding the City Plan

#2024-512 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Daley

**BE IT RESOLVED** that Council accepts as information the discussion regarding requests for the City Plan.

CARRIED

iv) Recreation Agreement

#2024-513 Moved by: Councillor Rea

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts as information the discussion regarding the Recreation Agreement.

CARRIED

v) Protective Services/Policing

- RCMP Collective Bargaining, Third Round

#2024-514 Moved by: Councillor Daley

Seconded by: Councillor Bellemare

**BE IT RESOLVED** that Council accepts as information the discussion regarding Protective Services/Policing and the third round of RCMP Collective Bargaining.

CARRIED

vi) RCMP False Alarms

#2024-515 Moved by: Councillor Daley

Seconded by: Councillor Rea

**BE IT RESOLVED** that Council accepts as information the discussion regarding RCMP false alarms.

CARRIED

vii) Donations to Not-For-Profit Organizations

#2024-516 Moved by: Councillor Sobering

Seconded by: Councillor Rea

**BE IT RESOLVED** that Council accepts as information the discussion regarding donations to not-for-profit organizations.

CARRIED

d) **Committee of the Whole – Committee Minutes:** No items.

e) **Committee of the Whole – Personnel:**

i) **Wage Increase for Fire Fighters**

#2024-517 Moved by: Councillor Rea

Seconded by: Councillor Shtykalo

**BE IT RESOLVED** that Council accepts as information a memorandum dated October 2, 2024 from the Fire Chief regarding a wage increase for firefighters;

**FURTHER BE IT RESOLVED** that Council agrees with the Fire Chief and approves the approved wage schedule, effective October 1, 2024.

**CARRIED**

ii) **Kyle Negrich – Operator 3**

#2024-518 Moved by: Councillor Daley

Seconded by: Councillor Sobering

**BE IT RESOLVED** that Council accepts as information correspondence dated September 23, 2024 from Terry Genik, Public Works Foreman, advising that Kyle Negrich has been awarded the position of Equipment Operator 3, effective immediately.

**CARRIED**

iii) **Administrative Support Clerk**

#2024-519 Moved by: Councillor Bellemare

Seconded by: Councillor Sobering

**BE IT RESOLVED** that Council accepts as information a memorandum dated October 2, 2024 from Scott Carr, Director of Finance, regarding the creation of an Administrative Support Clerk Position, and a Letter of Understanding (LOU) between the City of Dauphin and the Canadian Union of Public Employees (CUPE) – Local 857.

**FURTHER BE IT RESOLVED** that Council authorizes the LOU between CUPE Local 857 and the City of Dauphin regarding the Administrative Support Clerk position to be signed and sealed by the Mayor and the City Manager on behalf of the City of Dauphin.

**CARRIED**

iv) **Retirement – Grant Baumung**

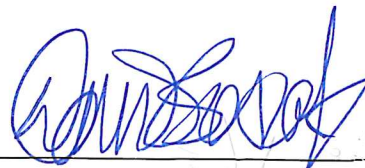
#2024-520 Moved by: Councillor Daley

Seconded by: Councillor Rea

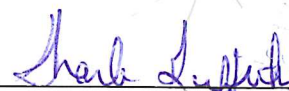
**BE IT RESOLVED** that Council accepts as information correspondence dated September 16, 2024 from Grant Baumung, Equipment Operator 4, advising of his retirement, effective September 30, 2024.

**CARRIED**

Meeting was adjourned the meeting 8:10 p.m.

A handwritten signature in blue ink, appearing to read "David Bosiak", written over a horizontal line.

David Bosiak, Mayor

A handwritten signature in blue ink, appearing to read "Sharla Griffiths", written over a horizontal line.

Sharla Griffiths, City Manager