



CITY COUNCIL

File 01.01.MN.RC.2023

Regular Council Meeting Minutes
October 30, 2023 at 5:00 p.m.

Date: October 30, 2023
Place: Council Chambers
Presiding Officer: Mayor David Bosiak
Councillors Present: Deputy Mayor Christian Laughland; Councillors Ted Rea, Randy Daley, Kathy Bellemare, Steven Sobering, Devin Shtykalo
Staff in Attendance: Sharla Griffiths, City Manager
Lisa Gaudet, Deputy City Manager
Mike VanAlstyne, Director of Public Works & Operations
Gertrud Carriere, Executive Assistant

1. **Call to Order**

Mayor Bosiak called the meeting to order at 5:00 p.m.

2. **Changes to Agenda**

#2023-577 Moved by: Councillor Rea

Seconded by: Councillor Daley

BE IT RESOLVED that the Regular Council Meeting agenda be amended as follows:

Additions: 8.a) Contract No. 7354A for Main Street S/PTH 5A

11.a) Dauphin Friendship Centre, Agency Luncheon, November 9, 2023

CARRIED

#2023-578 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts the Regular Council Meeting agenda as amended.

CARRIED

3. **Confirm Minutes**

#2023-579 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that Council waives the reading and accepts and approves as circulated the minutes of the following meetings:

a) Regular Council Meeting – October 16, 2023

b) Special Council Meeting – October 26, 2023

CARRIED

4. Public Hearing, Appeal Hearings, and Delegations:

- a) Public Hearing: No public hearings.
- b) Appeal Hearing: No appeal hearings.
- c) Delegations: No delegations scheduled.

5. Consent Agenda

"All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately."

a) Action Items

- i) Outstanding Water Accounts Added to Taxes

BE IT RESOLVED that the following water accounts be added to taxes:

ROLL#	ADDRESS	AMOUNT	DETAILS
0113100.000	115 – 6th Avenue SW	\$59.75	Previous tenant did not pay final utility bill
0200800.000	123 Edgar Avenue	\$158.30	Previous tenant did not pay final utility bill
TOTAL		\$218.05	

As recommended by the Director of Finance and the Utility Clerk.

- ii) Outstanding Receivable Account Added to Taxes

BE IT RESOLVED that the following receivable account be added to taxes:

ROLL#	ADDRESS	AMOUNT	DETAILS
0043000.000	221 – 1st Street SW	\$946.70	Water meter costs
TOTAL		\$946.70	

As recommended by the Director of Finance and the Tax Clerk.

- iii) Proclamation – Radon Awareness Month

BE IT RESOLVED that Council proclaims November 2023 as “Radon Awareness Month”.

- iv) Proclamation – Domestic Violence Awareness Month

BE IT RESOLVED that Council proclaims November 2023 as “Domestic Violence Awareness Month”.

b) Filing Items:

- i) Manitoba News Releases
 - a. Premier Wab Kinew and New Government Sworn In
 - b. Premier – Cabinet Committees

As recommended by the Mayor and the City Manager.

#2023-580 Moved by: Councillor Bellemare

Seconded by: Councillor Daley

BE IT RESOLVED that all items listed and read under Item 5 – Consent Agenda be approved and form part of these minutes.

CARRIED

6. Reports

a) Corporate:

- i) Deputy City Manager – October 2023

#2023-581 Moved by: Councillor Sobering

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the following Corporate Report for the October 30, 2023 Regular Council Meeting:

- Deputy City Manager – October 2023

CARRIED

The Director of Public Works & Operations joined the meeting at 5:10 p.m.

b) Finance:

- i) Accounts for Approval

#2023-582 Moved by: Councillor Sobering

Seconded by: Councillor Rea

BE IT RESOLVED that the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

Cheque Totals:

32229 – 32255

27

\$932,892.93

Voided Cheques in Current Range: None

Voided Cheques in Past Ranges: None

Electronic Payments: None

CARRIED

- ii) Financial Statements (Unaudited – Prior PSAB Adjustments) for Period Ending August 31, 2023

#2023-583 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts as information the unaudited Financial Statements (Before PSAB Adjustments) for the period ending August 31, 2023 including:

1. General Fund Balance Sheet & Income Statement
2. Utility Fund Balance Sheet & Income Statement

CARRIED

- iii) Reserve Fund Report – August 2023

#2023-584 Moved by: Councillor Bellemare

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the Reserve Report for the period ending August 31, 2023.

CARRIED

- iv) Accounts for Approval

#2023-585 Moved by: Councillor Sobering

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts as information the Budget Variance Analysis for August 2023.

CARRIED

- c) Engineering:

- i) Director of Public Works & Operations – October 2023

#2023-586 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the following Engineering Report for the October 30, 2023 Regular Council Meeting:

- Director of Public Works & Operations – October 2023

CARRIED

- d) Protective Services: No items.

e) Committees:

#2023-587 Moved by: Councillor Rea

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information the minutes from the following committees:

- i) Riverside Cemetery
 - Regular Board Meetings
 - September 15, 2023
 - September 22, 2023
- ii) Inter-Mountain Watershed District
 - Regular Board Meeting – September 21, 2023
- iii) Dauphin Neighbourhood Renewal Corporation
 - Regular Board Meeting – October 4, 2023

CARRIED

7. **Correspondence for Discussion:** No items.

8. **Unfinished Business:**

- a) Contract No. 7354A for Main Street S/PTH 5A

#2023-588 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Laughland

WHEREAS Manitoba Transportation and Infrastructure (MTI) and the City of Dauphin partnered on a bituminous reconstruction and drainage project on Main Street S/Provincial Trunk Highway (PTH) 5A, whereby the City's portion of the project (drainage system) was tendered and will be administered through Contract 7354A;

AND WHEREAS through a fair bidding process administered by the Province, Russell Redi-Mix Concrete was the successful bidder;

BE IT RESOLVED that Council accepts as information a copy of Contract No. 7354A between the City of Dauphin and Russell Redi-Mix Concrete for the construction of a land drainage and retention system in the south end of Dauphin, in conjunction with MTI's bituminous reconstruction project in the same area, for a cost of \$7,068,910.73;

FURTHER BE IT RESOLVED that Council authorizes Contract No. 7354A to be signed and sealed by the Mayor and the City Manager on behalf of the City of Dauphin.

CARRIED

9. **New Business:**

a) **Policy 2.1.1 – Corporate Recognition of Employees and Council**

#2023-589 Moved by: Councillor Sobering

Seconded by: Councillor Shtykalo

WHEREAS Corporate Recognition of Employees and Council Policy 2.1 establishes guidelines for recognizing City employees, firefighters, and Council Members for their dedicated service, retirement, and other important life events;

BE IT RESOLVED that Council accepts as information Corporate Recognition of Employees and Council Policy 2.1.1 and a memorandum from the Deputy City Manager, noting that the policy has been revised to expand the definition of “immediate family”, to change the retirement gift from a coin set to a “gift of an approximate \$75 value”, and to limit the invitation of retirees to the annual Staff Appreciation Party to those who have retired within the previous five years, and recommending that the revised policy be approved;

FURTHER BE IT RESOLVED that Council agrees with the Deputy City Manager’s recommendation and approves Corporate Recognition of Employees and Council Policy 2.1.1.

CARRIED

b) **CNR Place Lease Agreement – Dauphin Constituency Office**

#2023-590 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Bellemare

WHEREAS the City of Dauphin owns CNR Place at 101 – 1st Avenue NW and leases office space to tenants, and the 529 ft² space in Unit B1 was vacated effective September 1, 2023;

BE IT RESOLVED that Council accepts as information a lease agreement with the Dauphin Constituency Office for the period November 1, 2023 to October 31, 2027, outlining the terms for NDP MLA Ron Kostyshyn to occupy Unit B1 for a monthly rental cost of \$969.83 plus applicable taxes, which reflects a rate of \$22.00 per ft², and a memorandum dated October 18, 2023 from the Deputy City Manager recommending that the lease agreement be approved;

FURTHER BE IT RESOLVED that Council agrees with the Deputy City Manager’s recommendation and authorizes the lease agreement with the Dauphin Constituency Office for Unit B1 at CNR Place to be signed and sealed by the Mayor and the City Manager on behalf of the City of Dauphin.

CARRIED

c) **Speed Control on Buchanan Avenue**

#2023-591 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

WHEREAS Buchanan Avenue in Dauphin is marked by signage indicating a 60 km/hr speed limit, whereas Provincial Trunk Highway (PTH) 5A to the west of that has a speed limit of 100 km/hr;

AND WHEREAS the installation of the City of Dauphin’s mobile speed display device on Buchanan Avenue in September 2023 showed that, over a 48-hour period, approximately 55% of vehicles passing the device were exceeding the 60 km/hr posted speed and 34% of vehicles were traveling in excess of 66 km/hr;

BE IT RESOLVED that Council accepts as information correspondence dated September 6, 2023 from Karen Bunka, a Buchanan Avenue resident, reporting ongoing concerns regarding vehicles reaching excessive speeds along Buchanan Avenue and requesting that the City consider the installation of a permanent speed display device to reduce the risk of speed-related accidents;

FURTHER BE IT RESOLVED that Council accepts as information a memorandum dated October 25, 2023 from the Director of Public Works & Operations, recommending the purchase of a permanent speed display device to be installed on Buchanan Avenue in the 2024 budget year and a request to be submitted to Manitoba Transportation and Infrastructure (MTI) for a transitional speed zone to be added to PTH 5A between the 60 km/hr zone on Buchanan Avenue and the 100 km/hr zone on PTH 5A;

FURTHER BE IT RESOLVED that Council agrees with the recommendation from the Director of Public Works & Operations and will consider the purchase of a permanent speed display device to be installed on Buchanan Avenue in the 2024 budget year and authorizes the submission of a request to MTI for a transitional speed zone on PTH 5A for vehicles entering and exiting Dauphin along Buchanan Avenue.

CARRIED

d) Petition in Support of Bill C-310 – Volunteer Firefighter Tax Credit

#2023-592 Moved by: Councillor Daley

Seconded by: Councillor Rea

WHEREAS volunteer firefighters account for 71% of Canada's total firefighting essential first responders, and, additionally, approximately 8,000 search and rescue volunteers respond to thousands of incidents every year;

AND WHEREAS Canada's *Income Tax Act* currently allows volunteer firefighters and search and rescue volunteers to claim a \$3,000 tax credit if 200 hours of volunteer service are completed in a calendar year;

AND WHEREAS via Bill C-310, Courtenay-Alberni MP, Gord Johns, is calling on the Federal Government to increase this tax credit for volunteer firefighters and search and rescue service providers from \$3,000 to \$10,000, which would not only recognize these volunteers for their time, training, and efforts to serve Canadians in their time of need, but would also help to recruit and retain these volunteers at a time when emergency services membership is declining;

BE IT RESOLVED that Council accepts as information a memorandum dated October 25, 2023 from the Fire Chief, noting that 30% of Canadian firefighters pay out of pocket to cover expenses associated with the service they provide to their communities and that many do not draw a living wage from firefighting, and requesting endorsement of a petition in support of Bill C-310;

FURTHER BE IT RESOLVED that Council appreciates the invaluable service provided by our firefighters and search and rescue volunteers and agrees with the Fire Chief's recommendation to support the endorsement and signing of the Bill C-310 petition to request that the Federal Government increase the tax credit for these essential volunteers from \$3,000 to \$10,000.

CARRIED

- e) Petition in Support of Bill C-310 – Volunteer Firefighter Tax Credit

#2023-593 Moved by: Councillor Sobering

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information correspondence dated October 17, 2023 from Lori Bremner, Finance Coordinator, Dauphin & District Handi-Van Association Inc., requesting financial support from the City of Dauphin in the amount of \$10,000 to assist with the licensing of fleet vehicles and rent;

FURTHER BE IT RESOLVED that Council forwards the funding request from Dauphin & District Handi-Van Association Inc. to the City of Dauphin's 2024 budget deliberations for consideration.

CARRIED

10. Bylaws:

- a) Bylaw 09/2023 Being a Bylaw of the City of Dauphin for the Purpose of Appointing Darian Caruk as Special Constable (*2nd & 3rd Reading*)

#2023-594 Moved by: Councillor Rea

Seconded by: Councillor Daley

BE IT RESOLVED that Bylaw 09/2023 Being a Bylaw of the City of Dauphin for the Purpose of Appointing Darian Caruk as Special Constable, *be now read a second time.*

CARRIED

#2023-595 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Bylaw 09/2023 Being a Bylaw of the City of Dauphin for the Purpose of Appointing Darian Caruk as Special Constable, *be now read a third time and be signed and sealed by the Mayor and the City Manager.*

CARRIED

*In Favour: Mayor Bosiak; Deputy Mayor Laughland; Councillors Sobering, Shtykalo, Bellemare, Rea & Daley
Opposed: None*

11. Invitations, Community Events and Councillors' Reports:

- a) **Invitations:**

#2023-596 Moved by: Councillor Sobering

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information the following invitations:

- i) Prairie Mountain Health – Annual General Meeting, November 1, 2023
- ii) Dauphin Friendship Centre – Agency Luncheon, November 9, 2023
- iii) The Royal Canadian Legion – Remembrance Day, November 11, 2023 [Mayor]

- iv) Manitoba Municipal Administrators – Climate Adaptation and Disaster Risk Management, November 14, 2023
- v) Vermillion Lodge #68 – 125th Anniversary Celebration, November 18, 2023
- vi) Community Edge – Economic Development Training, December 6 – 7, 2023

FURTHER BE IT RESOLVED that all expenses related to Council and Senior Administration attending these events be borne by the City of Dauphin.

CARRIED

b) Community Events:

#2023-597 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the community events listed below:

Community Events:

- i) Radon Information Session, November 8, 2023
- ii) 100 Radon Test Kit Challenge, November 8 – 17, 2023

CARRIED

c) Councillors' Reports

COUNCILLOR DALEY

Advised that he attended:

- October 16 – Regular Council Meeting
- October 17 – Community Safety & Well-Being Committee Meeting
- October 23 – Meeting with Prairie Mountain Health's Lead Glenda Short
- October 23 – Planning & Priorities Committee Meeting
- October 30 – Transportation Study Meeting

COUNCILLOR REA

Advised that he attended:

- October 16 – Regular Council Meeting
- October 17 – Community Safety & Well-Being Committee Meeting
- October 18 – Community Safety & Well-Being Committee Meeting – Community of Practice
- October 23 - 25 – Canadian Municipal Network on Crime Prevention Conference in Regina
- October 26 – Special Council Meeting

COUNCILLOR BELLEMARE

Advised that she attended:

- October 16 – Regular Council Meeting
- October 17 – Community Safety & Well-Being Committee Meeting
- October 30 – Employee Relations Meeting

Community Events:

- Parkland Chamber of Commerce's 9 day trip to Portugal just finished. Around 30 people from Dauphin and surrounding area took part in this wonderful opportunity. While the tour company (Indus) supplied a personable, highly competent tour guide, a big thank-you goes out to the Chamber's Executive Director, Stephen Chychota and his wife Nicole, who were amazing in assisting the travellers in many ways, particularly with the technology available to make travelling easier and in leading the foodies to new food adventure. Stephen is looking at offering another trip around this time next year either to Tuscany, Italy or Costa Rica.

Comments & Requests:

- Congrats to our MLA Ron Kostyshyn who has been sworn in as the new Minister of Agriculture. While Ron has filled that role previously, this is seven years later with a brand new mandate and a brand new Premier.
- Another appointment of note is that Jeremy Smith of Dauphin has just been appointed by the Premier to the Poverty Reduction Committee of Cabinet. Unfortunately, Jeremy will be unable to fulfil this honour as he has recently passed away. I offer my condolences to his family, friends, and Sche Raz dance mates. I am mentioning this appointment to draw attention to the high regard in which Jeremy was held for all the work that he has done for so many. He will certainly be missed.
- Thank-you to everyone in the community who has gotten into the Halloween spirit and decorated their yards for our enjoyment. Have fun and stay safe everyone.

COUNCILLOR SHTYKALO

Advised that he attended:

- October 16 – Regular Council Meeting
- October 23 – Planning & Priorities Committee Meeting

DEPUTY MAYOR LAUGHLAND

Advised that he attended:

- October 16 – Regular Council Meeting
- October 23 – Planning & Priorities Committee Meeting
- October 26 – Special Council Meeting
- October 30 – Employee Relations Meeting

Community Events:

- November 11 – coming up: Remembrance Day Ceremony at Credit Union Place

Comments & Requests:

- Happy Halloween! Be safe, wear reflective gear when you are out, and drivers be on the look-out.

COUNCILLOR SOBERING

Advised that he attended:

- October 16 – Regular Council Meeting
- October 23 – Planning & Priorities Committee Meeting
- October 25 – Dauphin & District Handi-Van Association Meeting
- October 26 – Special Council Meeting

Comments & Requests:

- Congratulations to Marcos Bardelli, the Master Brewer at Obsolete Brewing Company. His batch of beer has won three national awards – one gold and two bronzes. Since opening of the brewery three months ago, he has already accumulated five awards to his name which is pretty prestigious for him and his efforts.

Comments & Requests:

- Happy Halloween! Stay safe and get a lot of candy.

MAYOR BOSIAK

Comments & Requests:

- I attended a meeting that was organized by Assiniboine Community College with local Stakeholders, ACC President Mark Frison and two Deans. We spend a pretty thoughtful afternoon having discussion about the College's role in our community, what their plans are, and how the different organizations and others in our community can work with them to support them in their initiatives.
- I also attended a meeting with Councillor Daley, City Manager, and Prairie Mountain Health regarding their staffing, and various programs which was very enlightening. It was interesting to get their perspective. We have similar objectives, and we will continue to have an open dialogue and a working relationship.
- I attended a meeting last week with our boulders. It was facilitated by our Economic Development Manager. Representation from Dauphin Derailleurs Cycle Club, National Ukrainian Festival, Countryfest, and from Selo Ukraina were in attendance. We had an open and honest discussion about the good things and the challenges that all the organizations currently are dealing with and the role that the City may need to take and/or is willing to take in regards to continuing to facilitate that discussion. It was a very positive meeting, and we will organize quarterly meetings with the organizations, with the City leading the discussion. Both Countryfest and National Ukrainian Festival are having major festivals next year. I would like to encourage everyone in our community to support these events by either attending, volunteering, buying tickets, or speaking positively of them.
- I am also a Board member of the Dauphin Derailleurs Cycle Club, that organization has entered into two agreements, one with Prairie Supply Co. to manage all merchandise, and an operating agreement with Trail Tutors to act as trail hosts.

#2023-598 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information the Councillors' Reports for the Regular Council Meeting of October 30, 2023.

CARRIED

12. Recess

#2023-599 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that the Council Meeting be recessed at 5:45 p.m.

CARRIED

The Committee recessed for a break at 5:45 p.m.

#2023-600 Moved by: Councillor Rea

Seconded by: Councillor Sobering

BE IT RESOLVED that the Council Meeting be reconvened at 6:00 p.m.

CARRIED

13. COMMITTEE OF THE WHOLE

a) Call to Order

Mayor Bosiak called the meeting to order at 6:00 p.m.

b) Changes to Agenda

#2023-601 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that the Committee of the Whole Agenda be amended as follows:

Addition: 13.c)iii) 2023 AMM Convention – Minister Meetings

CARRIED

#2023-602 Moved by: Councillor Daley

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts the Committee of the Whole Agenda as amended.

CARRIED

#2023-603 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

BE IT RESOLVED that Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

CARRIED

#2023-604 Moved by: Councillor Daley

Seconded by: Councillor Rea

BE IT RESOLVED that this Committee of the Whole now rises and reports to Council.

CARRIED

c) **Committee of the Whole – General**

i) **Sharps Disposal Program – Presentation**

#2023-605 Moved by: Councillor Sobering

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the presentation regarding the Sharps Disposal Program.

CARRIED

ii) **Protective Services/Policing**

#2023-606 Moved by: Councillor Sobering

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts as information the discussion regarding Protective Services/Policing.

CARRIED

iii) **2023 AMM Convention – Minister Meetings**

#2023-607 Moved by: Councillor Shtykalo

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the discussion regarding minister meeting requests during the 2023 AMM Convention;

FURTHER BE IT RESOLVED that we request the following meetings:

- Minister of Justice & Attorney General
- Minister of Housing, Addictions, Homelessness & Mental Health
- Minister of Transportation & Infrastructure
- Minister of Environment & Climate Change
- Minister of Sports, Culture, Heritage & Tourism

CARRIED

d) **Committee of the Whole – Committee Minutes:**

#2023-608 Moved by: Councillor Bellemare

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information the minutes from the following committee meeting:

i) **RM/City Liaison**

- Regular Committee Meeting – October 10, 2023

CARRIED

e) **Committee of the Whole – Personnel:**

i) **Safety Manager – Manitoba Emergency Measures Organization Certification**

#2023-609 Moved by: Councillor Daley

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information six certificates presented to the Safety Manager from the Manitoba Emergency Measures Organization for successfully completing the training requirements for the following: Introduction to Emergency Management, Emergency Management Legislation and Other Guiding Documents, Manitoba Emergency Management System, Key Activities and Tools for Mitigation, Key Activities and Tools for Preparedness, and Key Activities and Tools for Response.

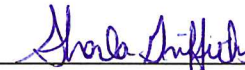
CARRIED

14. **Adjournment**

Mayor Bosiak adjourned the meeting 7:15 p.m.



David Bosiak, Mayor



Sharla Griffiths, City Manager