



CITY COUNCIL

File 01.01.MN.RC.2026

Regular Council Meeting Minutes
February 23, 2026 at 5:00 p.m.

Date: February 23, 2026

Place: Council Chambers

Presiding Officer: Mayor David Bosiak

Councillors Present: Deputy Mayor Christian Laughland; Councillors Steven Sobering, Devin Shtykalo, Randy Daley, Ted Rea, Kathy Bellemare (Teams); Youth Member Jake Carriere

Staff in Attendance: Sharla Griffiths, City Manager
Lisa Gaudet, Deputy City Manager
Gertrud Carriere, Executive Assistant

1. Call to Order

Mayor Bosiak called the meeting to order at 5:00 p.m.

2. Changes to Agenda

#2026-96 Moved by: Councillor Daley

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts the Regular Council Meeting agenda as presented.

CARRIED

3. Confirm Minutes

#2026-97 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Daley

BE IT RESOLVED that Council waives the reading and accepts and approves as circulated the minutes of the following meeting:

- a) Regular Council Meeting – February 2, 2026

CARRIED

4. Public Hearing, Appeal Hearings, and Delegations:

- a) **Public Hearing:** No public hearings scheduled.
- b) **Appeal Hearing:** No appeal hearings scheduled.
- c) **Delegations:** No delegations scheduled.

5. Consent Agenda

“All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.”

Consent Agenda

a) Action Items:

- i) Proclamation – Coldest Night of the Year

BE IT RESOLVED that Council proclaims February 28, 2026 as “Coldest Night of the Year”

As recommended by the Mayor and City Manager.

- ii) Outstanding Receivable Accounts Added to Taxes

BE IT RESOLVED that the following receivable accounts be added to taxes:

ROLL#	AMOUNT	PROPERTY ADDRESS	DETAILS
0111000.000	\$594.17	29 – 6 th Avenue SE	Yard Clean Up/Weed Control
0154700.000	\$593.36	107 – 10 th Avenue SW	Yard Clean Up/Weed Control
0104100.000	\$399.70	224 – 5 th Avenue SW	Yard Clean Up/Weed Control
TOTAL	\$1,587.23		

As recommended by the Director of Finance and Tax Clerk.

- iii) Outstanding Water Accounts Added to Taxes

BE IT RESOLVED that the following water accounts be added to taxes:

ROLL#	AMOUNT	PROPERTY ADDRESS	DETAILS
0132200.000	\$371.50	210 – 6 th Avenue NE	Owner did not pay final water bill
0140700.000	\$48.64	210 Vermillion Street	Owner did not pay final water bill
TOTAL	\$420.14		

As recommended by the Director of Finance and Utility Clerk.

b) Filing Items:

- i) Municipal and Northern Relations – Business Security Rebate Program
- ii) Minister of Natural Resources and Indigenous Futures – Dutch Elm Disease Management Funding
- iii) Mountain View School Division – News Digest, February 9, 2026
- iv) Community Futures Parkland – Newsletter, February 2026
- v) Prairie Mountain Health – Health Plus Newsletter, February 2026

- vi) Parkland Chamber of Commerce
 - Chamber Matters – February 2026
 - Chamber Insider – February 2026

As recommended by the Mayor and City Manager.

#2026-98 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that all items listed and read under Item 5 – Consent Agenda be approved and form part of these minutes.

CARRIED

6. Reports

- a) **Corporate:** No items.
- b) **Finance:**
 - i) Accounts for Approval

#2026-99 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

Cheque Totals:

1600 – 1690	91	\$1,245,289.54
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Voided Cheques in Current Range:

<u>Cheque Date</u>	<u>Cheque Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Explanation</u>
None				

Voided Cheques in Past Ranges:

None

Electronic Payments:

EFT 88 – 94	7	\$39,334.49
January 2026	7	\$293,290.72

CARRIED

c) Engineering:

- i) Engineering Staff Report for the February 23, 2026 Council Meeting

#2026-100 Moved by: Councillor Sobering

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the following Engineering Staff Report for the February 23, 2026 Regular Council Meeting:

- Building Inspector – January 2026

CARRIED

d) Protective Services:

- i) Bylaw Enforcement Officer – January 2026

#2026-101 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the following Protective Services report for the February 23, 2026 Regular Council Meeting:

- Bylaw Enforcement Officer – January 2026

CARRIED

- ii) Animal Services Officer – January 2026

#2026-102 Moved by: Councillor Daley

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information the following Protective Services report for the February 23, 2026 Regular Council Meeting:

- Animal Services Officer – January 2026

CARRIED

e) Committees:

#2026-103 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the minutes and reports from the following committees:

- i) Riding Mountain Biosphere Reserve – 2025 Year End Report
- ii) Parkland Regional Library Board
- Regular Meeting – February 7, 2026
 - 2025 Unaudited Financial Statements
 - 2025 Annual Report

CARRIED

7. Correspondence for Discussion:

- a) Climate Adaptation Plan Project Kick-Off

#2026-104 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

WHEREAS the City of Dauphin faces increasing climate-related risks, including potential flooding, extreme heat, and drought, which pose challenges to public safety, employee health and safety, municipal infrastructure, essential services, and long-term sustainability;

AND WHEREAS the International Institute for Sustainable Development (IISD), in collaboration with CVLNS and the Prairie Climate Centre, has initiated the development of a Climate Adaptation Plan for the City of Dauphin, funded by the Federation of Canadian Municipalities (FCM) through the Green Municipal Fund;

AND WHEREAS the Climate Adaptation Plan will identify and assess climate-related hazards and risks to City-owned assets and services, including transportation, water, wastewater, stormwater, public works, and parks infrastructure;

AND WHEREAS the project will include climate hazard and risk assessments, staff and stakeholder engagement, public consultation activities, and collaboration with neighbouring Indigenous communities and organizations, including representation through a Climate Adaptation Working Group;

AND WHEREAS the Climate Adaptation Plan will provide Council with a coordinated, proactive, and actionable framework to reduce climate risks, protect municipal assets, strengthen long-term resilience, and integrate climate considerations into municipal decision-making and operations;

BE IT RESOLVED that Council accepts as information a memorandum dated February 3, 2026 from Ashley Rawluk, Policy Advisor, International Institute for Sustainable Development, regarding the initiation of the Climate Adaptation Plan process for the City of Dauphin.

CARRIED

8. Unfinished Business: No items.

9. New Business:

- a) Municipal Election Officials' Remuneration

#2026-105 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Sobering

WHEREAS, pursuant to *The Municipal Councils and School Boards Elections Act* (Manitoba), Council is required to appoint a Senior Election Official (SEO) and establish remuneration for the SEO and other election workers in advance of each municipal election;

AND WHEREAS the 2026 Municipal Election will be held on October 28, 2026;

BE IT RESOLVED that Council accepts as information a memorandum dated February 5, 2026 from the Deputy City Manager and Assistant Senior Election Official (ASEO), recommending the re-appointment of Kirk Dawson as Senior Election Official and updated remuneration rates for election workers to support the effective and efficient administration of the 2026 Municipal Election;

FURTHER BE IT RESOLVED that Council agrees with the Deputy City Manager's recommendation and hereby reaffirms the appointment of Kirk Dawson as Senior Election Official for the 2026 Municipal Election, as originally appointed by Resolution 2018-127;

FURTHER BE IT RESOLVED that Council approves the following remuneration rates for the 2026 Municipal Election:

- Senior Election Official – \$40 per hour to a maximum of \$5,500, with mileage reimbursed in accordance with Travel & Expense Policy 2.3.5, and with provision for additional compensation by separate Council resolution if required;
- Assistant Senior Election Officials – \$380 (flat rate);
- Voting Officials – \$320 (flat rate);
- Assistant Voting Officials – \$300 (flat rate); and
- Mobile Voting Station Voting Official Mileage – at current rate reflected in Travel & Expense Policy 2.3.5 for travel in the performance of Election Official duties.

CARRIED

b) Grant Requests

i) Regional Connections Immigrant Services

#2026-106 Moved by: Councillor Sobering

Seconded by: Councillor Rea

WHEREAS Regional Connections operates a settlement office in Dauphin providing no-cost settlement and integration services to newcomers, and has served over 1,150 newcomers through its Dauphin office since April 2020;

BE IT RESOLVED that Council accepts as information correspondence dated February 10, 2026 from Steve Reynolds, Executive Director, Regional Connections, Inc., requesting a grant in the amount of \$10,000 to support community-specific programming not covered under core federal funding, including cultural events, language classes for non-permanent residents and temporary foreign workers, and distribution of newcomer welcome materials;

FURTHER BE IT RESOLVED that Council forwards the request from Regional Connections for \$10,000 in support of newcomer programming and welcoming community initiatives to the City of Dauphin's 2026 budget deliberations for consideration.

CARRIED

ii) Parkland Regional Library

#2026-107 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information correspondence dated February 13, 2026 from Alison Moss, Director, Parkland Regional Library, requesting a 2026 appropriation of \$23,116.60 quarterly;

FURTHER BE IT RESOLVED that Council forwards the funding request from the Parkland Regional Library to the City of Dauphin's 2026 budget deliberations for consideration.

CARRIED

c) Letter of Support – UNESCO Riding Mountain Biosphere Reserve

#2026-108 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

WHEREAS the Riding Mountain UNESCO World Biosphere Reserve is currently undertaking its UNESCO Periodic Review for the 2016–2026 period, a mandatory requirement to maintain its designation within the World Network of Biosphere Reserves;

AND WHEREAS the Periodic Review process requires letters of support from regional partners and stakeholders to demonstrate ongoing collaboration, conservation leadership, sustainable development initiatives, and community engagement throughout the biosphere region;

AND WHEREAS the City of Dauphin recognizes the value of the Biosphere Reserve designation in advancing environmental stewardship, climate action and adaptation, conservation education, sustainable economic development, and regional collaboration;

AND WHEREAS the City of Dauphin has supported and participated in initiatives aligned with biosphere objectives, including climate adaptation planning, environmental education and awareness initiatives, community development efforts, and engagement in regional sustainability partnerships;

BE IT RESOLVED that Council accepts as information correspondence dated February 13, 2026 from Melinda Tannahill, Project Manager – Periodic Review, Riding Mountain UNESCO World Biosphere Reserve, requesting a letter of support for the continuation of the UNESCO designation;

FURTHER BE IT RESOLVED that Council authorizes a letter supporting the continuation of the UNESCO Riding Mountain Biosphere Reserve designation and recognizing the importance of ongoing regional collaboration in conservation, sustainable development, climate resilience, and community engagement.

CARRIED

10. Bylaws:

- a) Bylaw 01/2026 Being a Bylaw of the City of Dauphin to Repeal Bylaw 60/95 Respecting an Encroachment Agreement for 21 – 4th Avenue NW (*2nd & 3rd Reading*)

#2026-109 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Bylaw 01/2026 Being a Bylaw of the City of Dauphin to Repeal Bylaw 60/95 Respecting an Encroachment Agreement for 21 – 4th Avenue NW, *be now read a second time.*

CARRIED

#2026-110 Moved by: Councillor Daley

Seconded by: Councillor Rea

BE IT RESOLVED that Bylaw 01/2026 Being a Bylaw of the City of Dauphin to Repeal Bylaw 60/95 Respecting an Encroachment Agreement for 21 – 4th Avenue NW, *be now read a third time and be signed and sealed by the Mayor and City Manager.*

CARRIED

*In Favour: Mayor Bosiak; Deputy Mayor Laughland; Councillors Sobering, Shtykalo, Bellemare, Rea & Daley
Opposed: None*

- b) Bylaw 02/2026 Being a Bylaw of the City of Dauphin Authorizing Campaign Expenses and Contributions at a Municipal Election (*1st Reading*)

#2026-111 Moved by: Councillor Sobering

Seconded by: Councillor Daley

BE IT RESOLVED that Bylaw 02/2026 Being a Bylaw of the City of Dauphin Authorizing Campaign Expenses and Contributions at a Municipal Election, *be now read a first time.*

CARRIED

- c) Bylaw 03/2026 Being a Bylaw of the City of Dauphin to Establish Rules and Procedures for the Use of Municipal Resources During the 42-Day Period Before a General Election or By-Election (*1st Reading*)

#2026-112 Moved by: Councillor Rea

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Bylaw 03/2026 Being a Bylaw of the City of Dauphin to Establish Rules and Procedures for the Use of Municipal Resources During the 42-Day Period Before a General Election or By-Election, *be now read a first time.*

CARRIED

11. Invitations, Community Events and Councillors' Reports:

a) Invitations:

#2026-113 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts as information the following invitations:

- i) Association of Manitoba Municipalities
 - 2026 Spring Convention & Trade Show, April 22 – 23, 2026
 - Cities Caucus Meeting, April 23, 2026

FURTHER BE IT RESOLVED that all expenses related to Council and Senior Management attending these events be borne by the City of Dauphin.

CARRIED

b) Community Events:

#2026-114 Moved by: Councillor Sobering

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts as information the following community event:

- i) Mountain View School Division – Public Forum, March 2, 2026

CARRIED

c) Councillors' Reports

COUNCILLOR BELLEMARE

Advised that she attended:

- February 2 – Regular Council Meeting
- February 4 – Riverside Cemetery Board Meeting
- February 6 – Meeting with the Association of Manitoba Municipalities (AMM) President, Vice-President and Executive Director
- February 7 – Parkland Regional Library Annual General Meeting
- February 9 – Planning & Priorities Committee Meeting
- February 19 – Climate Adaptation Working Group

Community events:

- Upcoming events:
 - March 2 – Mountain View School Division Board Meeting with two important items: upcoming budget and possibly changing part of their ward system. You need to pre-register to attend and can do so online.
 - March 3 – The second Pie and Pint at Obsolete in support of the Watson Art Centre, featuring local writers, actors, bakery and brewery – it doesn't get more local and wonderful than that.

Comments & Requests:

- To keep track of all that is happening at the Watson, either go on-line or give them a call to register for their e-mailing list.
- Thank-you to everyone for shopping locally and supporting our great community. Big and small decisions we make every day ensure that Dauphin continues to be a great place to live, work, and play.

COUNCILLOR REA

Advised that he attended:

- February 2 – Regular Council Meeting
- February 5 – Meeting with AMM Executives at City Hall
- February 9 – Community Advisory Board Meeting
- February 9 – Planning & Priorities Committee Meeting
- February 19 – DART Committee Meeting

Community events:

- February 11 – Assiniboine College Alumni Event

COUNCILLOR DALEY

Advised that he attended:

- February 2 – Regular Council Meeting
- February 6 – Provincial Veterinary Services District Meeting in Brandon
- February 9 – Community Advisory Board
- February 9 – Planning & Priorities Committee Meeting
- February 17 – Dauphin Veterinary Services District Board Meeting

Community events:

- February 11 – Assiniboine College Alumni Event

YOUTH MEMBER CARRIERE

Comments & Requests:

- I survived another semester.
- The Band class returned from a competition in Winnipeg.

COUNCILLOR SHTYKALO

Advised that he attended:

- February 2 – Regular Council Meeting
- February 4 – Sports Tourism Committee Meeting
- February 9 – Planning & Priorities Committee Meeting
- February 19 – Dauphin Regional Airport Authority Inc. Board Meeting

DEPUTY MAYOR LAUGHLAND

Advised that he attended:

- February 2 – Regular Council Meeting
- February 5 – Meeting with AMM Executives at City Hall
- February 9 – Planning & Priorities Committee Meeting

- February 17 – Parkland Chamber of Commerce Board Meeting
- February 19 – Dauphin Regional Airport Authority Inc. Board Meeting

COUNCILLOR SOBERING

Advised that he attended:

- February 2 – Regular Council Meeting
- February 4 – Riverside Cemetery Board Meeting
- February 9 – Economic Development Committee Meeting
- February 9 – Planning & Priorities Committee Meeting

Community events:

- February 11 – Assiniboine College Alumni Event

MAYOR BOSIAK

Comments & Requests:

- February 3 – We have had an interesting meeting with a potential property developer regarding housing and some of the projects that are coming up.
- February 3 – We met with Kyle Ross, President of MGEU, regarding the Justice Centre.
- February 6 – Meeting with Minister Kostyshyn regarding Northgate and potential developments with Riding Mountain National Park.
- February 10 – I attended the Ukrainian Festival Board Meeting. We are providing a 3-year sponsorship package in support. I have already been invited to participate in this year's festival.
- February 11 – I met with Mark Frison and College Deans to discuss some bigger project ideas and business school development ideas that they want to bring to the community. Later that day, I attended the Assiniboine College Celebration event.
- February 17 – Northgate Annual General Meeting and a subsequent meeting with the Superintendent from Parks Canada regarding trail development plans.

#2026-115 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts as information the Councillors' Reports for the Regular Council Meeting of February 23, 2026.

CARRIED

12. Recess

#2026-116 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that the Council Meeting be recessed at 5:30 p.m.

CARRIED

The Committee recessed for a break at 5:30 p.m.

#2026-117 Moved by: Councillor Rea

Seconded by: Councillor Bellemare

BE IT RESOLVED that the Council Meeting be reconvened at 6:10 p.m.

CARRIED

13. **COMMITTEE OF THE WHOLE**

a) **Call to Order**

Mayor Bosiak called the meeting to order at 6:10 p.m.

b) **Changes to Agenda**

#2026-118 Moved by: Councillor Sobering

Seconded by: Councillor Rea

BE IT RESOLVED that Council accepts the Committee of the Whole Agenda as presented.

CARRIED

#2026-119 Moved by: Councillor Rea

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

CARRIED

#2026-120 Moved by: Councillor Sobering

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that this Committee of the Whole now rises and reports to Council.

CARRIED

c) **Committee of the Whole – General:**

i) **Mountain View School Division – City of Dauphin Ward Change**

#2026-121 Moved by: Councillor Rea

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information the discussion regarding Mountain View School Division's Ward Change.

CARRIED

ii) RCMP Municipal Reports – October 1 - December 31, 2026

#2026-122 Moved by: Councillor Daley

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information the discussion regarding the RCMP Municipal Reports for the period of October 1 – December 31, 2025.

CARRIED

iii) Project & Development Manager's Report – February 2026

#2026-123 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information the Project & Development Manager's report for February 2026.

CARRIED

d) **Committee of the Whole – Committee Minutes:**

#2026-124 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts as information the minutes and reports from the following committees:

- i) Dauphin Regional Airport Authority Inc. Board
 - Regular Meeting – November 20, 2025
- ii) Protective Services Committee
 - Regular Meeting – December 10, 2025
- iii) Parkland Regional Immigration Committee
 - Regular Meeting – January 7, 2026
- iv) Dauphin Economic Development Committee
 - Regular Meeting – January 12, 2026
- v) Sports Tourism Sub-Committee
 - Regular Meetings
 - January 7, 2026
 - February 4, 2026

CARRIED

e) Committee of the Whole – Personnel:

i) Letter of Offer – Public Works Foreman

#2026-125 Moved by: Councillor Daley

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts as information correspondence dated February 17, 2026 from Sharla Griffiths, City Manager, advising that Chad Pomozybida has been awarded the position of Public Works Foreman, effective March 2, 2026.

CARRIED

ii) Public Works & Operations Update

#2026-126 Moved by: Councillor Sobering

Seconded by: Councillor Rea

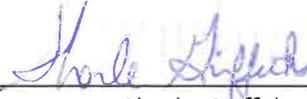
BE IT RESOLVED that Council accepts as information an update regarding the Public Works & Operations department.

CARRIED

This meeting was adjourned at 7:10 p.m.



David Bosiak, Mayor



Sharla Griffiths, City Manager