



Request for Proposals (RFP)
RFP NO. 2026-03
CRAFT DISTRICT CONSTRUCTION (PHASE 1)

The Closing Date and Time is 12:00 p.m. CDT Time on **Wednesday, August 5th, 2026**

Electronically submitted proposals will be accepted on or before the Closing Date and Time if sent to email submissions@dauphin.ca. This is the only valid means of proposal submission available.

RFP documents may be obtained from the City website (<https://dauphin.ca>) or MERX (<https://www.merx.com>).

ADDENDA AND GENERAL BIDDING INFORMATION

Proponents are required to check the City's website or the MERX website for any updated information and addenda before the closing date at the following website addresses:
<http://www.dauphin.ca> or <http://www.merx.com>.

The City reserves the right to accept or reject any or all proposals and will not be responsible for any costs incurred by the Proponents in preparing a proposal. Proposals may be selected in part or in their entirety from the bidder. The lowest proposal will not necessarily be accepted.

Should there be any discrepancy in the information provided, the City's original file copy shall prevail. Proposals will not be opened in public.

1. Contents

1.	SUMMARY AND BACKGROUND	2
2.	PROPOSAL GUIDELINES.....	2
	NO CLAIM	3
	PRICE AND FREE ON BOARD (FOB) POINT	3
	INTERPRETATION OF DOCUMENTS AND QUESTIONS/CLARIFICATIONS	3
	SITE VISITS	4
	ADDENDA	4
	COSTS OF PREPARATION OF PROPOSAL.....	4
	LAW	4
3.	PROJECT SPECIFICATIONS	5
	GENERAL.....	5
	PROJECT DESCRIPTION	5
4.	PROJECT SCOPE.....	5
	GENERAL REQUIREMENTS.....	5
	CIVIL REQUIREMENTS.....	7
	LANDSCAPE REQUIREMENTS	8
	ELECTRICAL REQUIREMENTS.....	8
5.	BUDGET	8
6.	PRICING REQUIREMENTS	8
7.	ADHERENCE TO REGULATIONS.....	8
8.	WARRANTY	9
9.	SUBMISSION REQUIREMENTS.....	9
	GENERAL.....	9
	SIGNATURES.....	9
	CLOSING DATE AND TIME FOR SUBMISSIONS	9
10.	PROPOSAL EVALUATION CRITERIA	10

1. SUMMARY AND BACKGROUND

The City of Dauphin is seeking proposals for the reconstruction of 2nd Avenue NW between Main Street N and 1st Street NW as part of its broader vision to establish a vibrant, pedestrian-oriented “Craft District” in the heart of downtown.

This is a new project for the City of Dauphin. Nothing like it exists in our city at current.

This request for proposals is for Phase 1 of this project.

Phase 1 is 2nd Avenue NW between Main Street N and 1st Street NW. (Civil Drawing – Phase 1 Extents – C05)

The City has included Phase 2 in the drawing set but is not accepting proposals on Phase 2 currently.

2. PROPOSAL GUIDELINES

This Request for Proposals represents the requirements for an open and competitive process.

Proposals must be delivered via email to:

Justin Tokarchuk, PMP; Project & Development Manager
City of Dauphin
100 Main Street South
Dauphin, MB R7N 1K3
Telephone: 204-622-5501
Email: submissions@dauphin.ca

Proposals will be accepted until 12:00 p.m. CDT **Wednesday, August 5th, 2026**. Any proposals received after this date and time will be returned to the sender and not accepted. All proposals must be signed by an official agent or representative of the company submitting the proposal.

If the organization submitting a proposal must outsource or subcontract any work to meet the requirements contained herein, then this must be clearly stated in the proposal.

Additionally, all costs included in proposals must be all-inclusive of any outsourced or subcontracted work. Any proposals that call for outsourcing or subcontracting work must include a name and description of the organizations being subcontracted.

All costs must be itemized to include an explanation of all fees and costs.

Contract terms and conditions will be negotiated upon selection of the winning bidder(s) for this RFP. All contract terms and conditions will be subject to review by the City of Dauphin's solicitor and may include scope, budget, schedule, and other necessary items pertaining to the project.

NO CLAIM

Except as expressly and specifically permitted in this Request for Proposals, no Proponent shall have any claim for any compensation of any kind whatsoever relating to this RFP, including accepting a non-compliant bid, and by submitting a proposal, each Proponent shall be deemed to have agreed that it has no claim.

This is a Request for Proposals and not a tender call or call for quotations. No contractual, tort, or other legal obligations are created or imposed on the City or any other individual, officer, or employee of the City by the Request for Proposals documentation or by submission or consideration of any proposal by the City.

PRICE AND FREE ON BOARD (FOB) POINT

All prices submitted shall be in Canadian funds for the entire scope of work in the specifications with options shown separately, where permitted. Price shall be shown in the Proponents Proposal before GST and PST. All other taxes and duties shall be included in the price. The lowest price or any proposal will not necessarily be accepted. Proposals are to remain open for acceptance for a minimum of 30 days after closing date.

FOB DAUPHIN, MB: Installed at Phase 1 site location.

INTERPRETATION OF DOCUMENTS AND QUESTIONS/CLARIFICATIONS

Proponents shall review the RFP documents and shall promptly report and request clarification of any discrepancy, deficiency, ambiguity, error, inconsistency, or omission contained therein. Any such request must be submitted in writing electronically at least three business days before the closing date. Where such request results in a change or a clarification to the requirements of the RFP, the City will prepare and issue an addendum to this RFP. All inquiries are to be directed in writing by email, quoting the RFP name and number to: submissions@dauphin.ca.

The City will determine at their sole discretion which enquiries require a response.

SITE VISITS

Proponents are invited to tour the phase 1 area to review building layouts and existing infrastructure to determine the suitability of proposed solutions.

An optional site visit date has been scheduled for **Monday, July 27th, 2026 at 1:00 PM**. Please email the Project & Development Manager, Justin Tokarchuk, at justin.tokarchuk@dauphin.ca to register for this site visit.

ADDENDA

Written addenda are the only means of varying, clarifying, or otherwise changing any of the information contained in this RFP. The City reserves the right to issue addenda up to two days prior to the closing date, and will post them on both the City of Dauphin & MERX website. The date set for submitting proposals may be changed if, in the City's opinion, more time is necessary to enable Proponents to revise their proposals. Addenda will state any changes to the proposal closing date and time. Proponents should acknowledge receipt of all addenda in their proposals. It is the sole responsibility of each Proponent to check the City of Dauphin's website or the MERX website for any updated information and addenda before the closing date at the following website addresses:

<http://www.dauphin.ca> or <http://www.merx.com>

Upon submitting a proposal, Proponents will be deemed to have received notice of all addenda that are posted on the City's website or the MERX website, and deemed to have considered the information included in the proposal submitted.

COSTS OF PREPARATION OF PROPOSAL

All proposals shall be prepared and submitted at the expense of the Proponent.

LAW

This proposal and any resultant award shall be governed by and construed in accordance with the laws of the Province of Manitoba, Canada, which shall be deemed the proper law hereof.

3. PROJECT SPECIFICATIONS

GENERAL

Proponents must provide a cost for the original specifications in this RFP, and if, in addition, an alternate scope is provided by the Proponent, then the Proponent shall clearly indicate any variances from the City's specifications or conditions and attach descriptive literature. The City is not obligated to accept any alternatives. The City will determine what constitutes allowable variations and overall best value.

Proponents are encouraged to submit multiple options as they see fit.

PROJECT DESCRIPTION

The City of Dauphin is seeking proposals for the reconstruction of 2nd Avenue NW between Main Street N and 1st Street NW as part of its broader vision to establish a vibrant, pedestrian-oriented “Craft District” in the heart of downtown. Building on the [City Plan \(2024\)](#) and an extensive collaborative visioning process with local businesses, community members, and provincial partners, this project represents a transformative opportunity to reimagine a block of 2nd Avenue NW as both a functional local transportation corridor, as a primary access route to our community, and as a dynamic public space.

As a primary gateway into downtown, 2nd Avenue NW plays a critical role in shaping first impressions of Dauphin. The reconstruction will aim to enhance accessibility, safety, and economic vitality while fostering a unique sense of place that celebrates local makers, culture, and community life. Through thoughtful design, placemaking elements, and pedestrian-focused infrastructure, the City envisions a street that encourages people to visit, linger, and connect—supporting both existing businesses and future growth.

4. PROJECT SCOPE

GENERAL REQUIREMENTS

- a. Phase 1 is 2nd Avenue NW between Main Street North and 1st Street NW. Please submit this as the pricing for your main bid. (Civil Drawing – Phase 1 Extents – C05)

- b. Phase 2 is 1st Street NW between 1st Avenue NW and 2nd Avenue NW. **Phase 2 is not in scope. Do not bid on Phase 2.**
- c. Traffic Management Plan to be proposed by Proponent.
 - i. As this is a Provincial Highway, we want vehicles to be able to safely pass through the area, so any traffic control / signage measures will need to be proposed by the proponent.
- d. Business Continuity Plan to be proposed by Proponent as the project will be highly disruptive to operations for the business owners on this block.
 - i. There is a requirement to limit time that businesses:
 - 1. Do not have accessible access and,
 - 2. Do not have any access (so the business must be closed.)
- e. Signage preservation – Existing highway, regulatory, and no parking signs must be preserved and relocated to new curb edge. Provincial highway regulatory signs **must** have as little downtime as possible. Temporary regulatory signage may be required, and, if so, is the responsibility of the Proponent.
- f. Provincial highway regulatory signs are currently on a streetlight/light standard to be removed; Proponent will replace with a pole of acceptable size and height as per Manitoba Transportation and Infrastructure (MTI) standards.
- g. Utility protection – all utilities (water, sewer, power, gas, fiber, telecom, traffic signaling, etc.) must be undisturbed/must remain intact; any damage by the Proponent is the responsibility of the Proponent.
- h. The following items shall be completed by the City or others and will not be considered part of the project scope:
 - i. Benches
 - ii. Bike racks
 - iii. Garbage receptacles
 - iv. Crosswalk painting
 - v. Planting of flower beds.
- i. All other items not indicated in item 'h' to be completed by proponent.

- j. There are three (3) Manitoba Hydro Streetlights / light standards to be removed. The proponent is expected to help the City of Dauphin coordinate the removal process with Manitoba Hydro.
- k. Coordination with 'Vermillion Dental' on 2nd Avenue NW on replacement of their accessible ramp entrance during construction. As the final details of their ramp installation is unknown at this point, we expect 2 of the available 12 contingency percentage points to be allocated to this item, and the remaining 10 percentage points to be allocated to the rest of the project.
 - i. Their main entrance will be moving, but they have not received final engineered drawings yet. If they are ready to proceed at the time of construction, please work with them on the installation of a new ramp at their new entrance.
 - ii. If they cannot proceed with their new entrance at the time of construction, please procure and install a temporary ramp that will sit atop the new infrastructure for them.
- l. There is existing drainage infrastructure passing through the sidewalk at 21 2nd Ave NW that needs to be relocated from its current location to the back lane.
- m. Any legal land surveying requirements shall be the responsibility of the proponent.
- n. The proposal shall not include any material disposal costs for the Dauphin Waste Disposal Site, as these will be paid directly by the City.
- o. As-built drawings of both the underground and surface work are to be completed and submitted to the City of Dauphin within thirty (30) days after construction is completed.

CIVIL REQUIREMENTS

Please review file [RFP 2026-03 - CIVIL DRAWING.pdf](#) included in this package (Civil drawings Co0 – C14), specifically focusing on Phase 1.

LANDSCAPE REQUIREMENTS

Please review file [RFP 2026-03 – LANDSCAPE DRAWING.pdf](#) included in this package (Landscape drawings L1, L2.1, L2.2, L3), specifically focusing on Phase 1.

In conjunction with the above noted drawings, please review [RFP 2026-03 – LANDSCAPE SPECS.pdf](#) for additional information.

ELECTRICAL REQUIREMENTS

Please review file [RFP 2026-03 – ELECTRICAL DRAWING.pdf](#) included in this package.

In conjunction with the above drawings, please review file [RFP 2026-03 – ELECTRICAL SPEC SHEETS.pdf](#) included in this package.

5. BUDGET

The City of Dauphin expects the pricing to include up to a 12% contingency on this project.

6. PRICING REQUIREMENTS

Please submit pricing on [one or both](#) of the following two scenarios:

1. Completion of all work in 2026
2. Completion of all work in 2027

All unit pricing (Schedule A) is to be considered as supply and installation pricing.

7. ADHERENCE TO REGULATIONS

The proponent will be responsible for this work in accordance with all laws, codes, and regulations and will be responsible for obtaining any licenses, permits, or registrations that are required by law.

8. WARRANTY

At a minimum, a one (1) year parts and labour warranty shall be provided on all workmanship, goods, materials, equipment and/or services provided from the date of the completion of installation.

9. SUBMISSION REQUIREMENTS

GENERAL

Proponents shall provide a minimum of two references from existing customers.

A Unit Pricing Form (Schedule “A”), and a Proposal Submission Form (see Schedule “B”) must accompany each proposal. Multiple options to be submitted as individual proposals with a Proposal Submission Form and Unit Pricing Form with each.

Proposals shall clearly identify costs for all materials & labour as outlined on the form. Additional information regarding any ongoing maintenance costs can be provided on a separate page.

SIGNATURES

Proposals must be signed by an authorized representative of the Proponent.

CLOSING DATE AND TIME FOR SUBMISSIONS

Proposals must be received by the City on or before 12:00 p.m. CDT **Wednesday, August 5th, 2026**, the “Closing Date and Time”. Proposals are to be submitted electronically at email: submissions@dauphin.ca.

Electronically submitted proposals shall be deemed to be successfully received when displayed as new email. The City will not be liable for any delay for any reason, including technical delays, spam filters, firewalls, job queue, file size limitations, etc., and late receipt of proposals will be cause for rejection of a proposal. It is the responsibility of the Proponent to ensure the City has received their proposal(s).

10. PROPOSAL EVALUATION CRITERIA

The City of Dauphin will evaluate all proposals based on the following criteria. To ensure consideration for this Request for Proposals, your proposal should be complete and should include all of the following criteria:

1. Overall proposal suitability (50%): Proposed solution(s) must meet the scope and needs included herein and be presented in a clear and organized manner.
2. Schedule (15%): Proponents will be evaluated on their ability to complete the project in a short and timely manner, and within the year of construction (2026 or 2027).
3. Reputation (10%): Proponents will be evaluated on their service quality, company reputation, and customer references (2) as it pertains to the scope of this project.
4. Business Continuity Plan (10%): Proponents will be evaluated on their plan to minimize impact to local businesses.
5. Cost (15%): Proponents will be evaluated on the cost of their proposal in relation to the suitability, and any proposed additional funding solutions.

No totals, weights, prices, or scores will be provided to any Proponent.

The City may elect to short-list some of the Proponents and require short-listed Proponents to provide additional information or details, including making a presentation and/or additional technical information.

The City may elect to enter into negotiations with the Proponent or with any other Proponents concurrently. In no event is the City required to offer any modified terms to any Proponent prior to entering into a contract, and the City will not be liable to any Proponent as a result of such negotiations.

The City will notify unsuccessful proponents via email.

(schedules follow on next page)

SCHEDULE A – UNIT PRICING FORM

RFP No. 2026-03 - CRAFT DISTRICT CONSTRUCTION (PHASE 1)

CITY OF DAUPHIN

JUSTIN TOKARCHUK, PROJECT & DEVELOPMENT MANAGER

100 MAIN STREET SOUTH

DAUPHIN, MB R7N 1K3

If you prefer to fill this out electronically, please find a link to the excel file [here](#). **All unit pricing is required to be submitted in PDF format.** Please submit one form per proposal.

(unit pricing form starts on next page)

Dauphin Craft District Construction - Unit Pricing (Supply and Installation)

RFP 2026-03

ITEM	DESCRIPTION	QTY.	UNITS	UNIT PRICE	EXT.
Phase 1 - 2nd Avenue NW between Main Street N and 1st Street NW					
ALL PRICING IS TO BE SUPPLY AND INSTALLATION					
1.0 General					
1.1	Demolition				
	a. Asphalt Removal	1392	sq.m		
	b. Curb Removal	344	m		
	c. Sidewalk Removal	762	m2		
	d. Regulatory Signage Removal (salvage panel for re-install)	19	each		
	e. Tree Removal	2	each		
1.2	Rough Grading / Base Prep	2154	sq.m		
1.3	Drainage				
	a. New Catchpits - SD - 023	2	each		
	b. New Catchbasins - SD - 025	5	each		
	c. Replace and New Catchbasins - SD - 025	3	each		
	d. New 300mm PVC Stormmains	125	m		
				Subtotal	\$ -
2.0 Roadworks					
2.1	Sidewalk				
	a. Sidewalk	890	sq.m		
	b. Paved Boulevard	267	sq.m		
	c. Curb Let-downs	9	each		
	d. Tactile Plates	9	each		
	e. Buffer Curb (Coloured Concrete)	340	m		
2.2	Roads				
	a. Asphalt (150mm)	490	sq.m		
2.3	Curb and Gutter	375	m		
				Subtotal	\$ -

Dauphin Craft District Construction - Unit Pricing (Supply and Installation)

RFP 2026-03

ITEM	DESCRIPTION	QTY.	UNITS	UNIT PRICE	EXT.
3.0 Electrical					
3.1	Helical Pile	14	each		
3.2	Pole	14	each		
3.3	Light Fixture	14	each		
3.4	Conduit	400	m		
3.5	Wiring	400	m		
3.6	Lighting Control				
	a. Lighting Power Pack	4	each		
	b. Lighting Switch	4	each		
3.7	Catenary Lighting	140	m		
3.8	Receptacles				
	a. 14-50R (50A 240V)	4	each		
	b. 5-20R (20A Duplex)	4	each		
				Subtotal	\$ -
4.0 Miscellaneous					
4.1	Regulatory Signage (c/w new surface-mount round pole)	19	each		
				Subtotal	\$ -
5.0 Landscaping					
5.1	Trees				
	a. Littleleaf Linden - 65mm CAL	8	each		
	b. Prairie Horizon Alder - 50mm CAL	8	each		
5.2	Topsoil Placement and Fine Grading	250	m3		
5.3	Woodchip Mulch	20	m3		
5.4	Granular Drainage Layer	40	m3		
5.5	Root Barrier	200	m		
				Subtotal	\$ -
	Name		Date		
	Signature				

SCHEDULE B - PROPOSAL SUBMISSION FORM

RFP No. 2026-03 - CRAFT DISTRICT CONSTRUCTION (PHASE 1)

CITY OF DAUPHIN

JUSTIN TOKARCHUK, PROJECT & DEVELOPMENT MANAGER

100 MAIN STREET SOUTH

DAUPHIN, MB R7N 1K3

Submitted by: _____
(company name)

PERIOD FOR ACCEPTANCE OF PROPOSAL

The City of Dauphin requests Proposals to remain open for acceptance for a minimum of 30 days.
Our Proposal will remain open for acceptance by the City for a period of _____ days from the Closing Date and Time.

DISCLOSURE OF USE OF LARGE LANGUAGE MODELS / GENERATIVE ARTIFICIAL INTELLIGENCE

Please disclose whether Generative Artificial Intelligence was used in the creation of this proposal and the way it was used (if additional space is required, please attach a page to this form):

We have / have not (circle one), used Generative Artificial Intelligence in the process of preparing our proposal and certify that we have reviewed and claim full responsibility for the information contained within this proposal:

_____ (initials)

INSTALLATION SCHEDULE

Installation will commence on or before _____, 202__.

Installation time will be a total of _____ days.

VALUE ADDED

Proponents are to provide information on what makes your firm innovative, what is your competitive advantage, and what other services your firm provides that would assist or would be of benefit to the City (if additional space is required, please attach a page to this form):

--

ADDENDA

We acknowledge the receipt of the following Addenda related to this Request for Proposals and have incorporated the information received in preparing this Proposal:

Addendum No.	Date Issued	Date Received

AUTHORIZATION

We hereby submit our proposal as described in this RFP and confirm that price and other information contained in this proposal are correct, and that the signature(s) below are those of duly authorized officer(s) of the Proponent having the authority necessary to make this proposal.

Company Name	
Street Address	
City, Province & Postal Code	
Tel No.	
Fax No.	
Email	
GST/HST Registration No.	
Name and Title (please print)	
Signature:	
Date:	

- End of Proposal Submission Form -